

## People and Resources Committee

**The 10<sup>th</sup> meeting of the People and Resources Committee will take place as follows:**

**Date:** Tuesday 6 September 2022

**Time:** 10:00am

**Venue:** Videoconference

**Members:** Stephen Cohen (Chair)  
Neville Hounsome  
Rebekah Eglinton  
Valerie Webster  
Meera Burgess

**Enquiries:** Ewan Shears, Secretary to the Committee  
[ewan.shears@hcpc-uk.org](mailto:ewan.shears@hcpc-uk.org)

## Agenda

1. **Chairs welcome and introduction** verbal
2. **Apologies for absence** verbal
3. **Approval of agenda** verbal
4. **Declaration of members' interests** verbal
5. **Public minutes of the People and Resources Committee meeting of 7 June 2022** enclosure 1  
For approval  
Ewan Shears, Secretary to the Committee  
PRC 25/22
6. **Matters arising** enclosure 2  
To note  
Ewan Shears, Secretary to the Committee  
PRC 26/22
7. **HR Performance Report 2022-23 Q1** enclosure 3  
For discussion  
Fatma Ali, Head of HR, OD & Wellbeing  
PRC 27/22
8. **Partner Performance Report 2022-23 Q1** enclosure 4  
For discussion  
Uta Pollmann, Partner Project Lead  
PRC 28/22
9. **Digital Transformation Strategy Review** enclosure 5  
For discussion  
Geoff Kirk, Head of IT and Digital Transformation  
PRC 29/22
10. **Business Change update** enclosure 6  
For discussion  
Kayleigh Birtwistle, Programme Manager  
Paul Cooper, Head of Business Change  
PRC 30/22
11. **Finance Report - Q1 Reforecast** enclosure 7  
For discussion  
Alan Keshtmand, Head of Finance  
PRC 31/22

## Private agenda

## 12. Resolution

The Committee is invited to adopt one or more of the following:

'The Committee hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to one or more of the following;

- (a) information relating to a registrant, former registrant or applicant for registration;
- (b) information relating to an employee or officer holder, former employee or applicant for any post or office;
- (c) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (d) negotiations or consultation concerning labour relations between the Council and its employees;
- (e) any issue relating to legal proceedings which are being contemplated or instituted by or against the Committee or the Council;
- (f) action being taken to prevent or detect crime or to prosecute offenders;
- (g) the source of information given to the Committee in confidence; or
- (h) any other matter which, in the opinion of the Chair, is confidential or the public disclosure of which would prejudice the effective discharge of the Committee's or Council's functions.'

Item	Reason for Exclusion
13	C, H
14	C
15	C

### Papers for discussion/decision

- 13. **Private minutes of the People and Resources Committee meeting of 7 June 2022** enclosure 8  
For approval PRC 32/22  
Ewan Shears, Secretary to the Committee
- 14. **Private Matters arising** enclosure 9  
To note PRC 33/22  
Ewan Shears, Secretary to the Committee
- 15. **Estates Strategy – update** enclosure 10  
For approval PRC 34/22  
James McMahon, Head of Estates & Facilities Management

To note

16. **Any other business** verbal  
Previously notified and agreed by the Chair
17. **Date & time of next meeting:** verbal  
Tuesday 8 November 2022, 10am