

---

**People and Resources Committee**

**The 3<sup>rd</sup> meeting of the People and Resources Committee will take place as follows:**

**Date:** Thursday 3 June 2021

**Time:** 2pm

**Venue:** Videoconference

**Members:** Stephen Cohen (Chair)  
Eileen Mullan  
Stephen Wordsworth  
Nicola Hunt

**Enquiries:** Claire Amor, Head of Governance  
020 7840 9710  
[claire.amor@hcpc-uk.org](mailto:claire.amor@hcpc-uk.org)

## Agenda

1. **Chairs welcome and introduction** verbal
2. **Apologies for absence** verbal
3. **Approval of agenda** verbal
4. **Declaration of members' interests** verbal

### Items for discussion/decision

5. **New format of the Management Accounts** enclosure 1  
For discussion  
Jo Moore, Executive Director of Corporate Services  
PRC 08/21
6. **Business Case template** enclosure 2  
For discussion  
Jo Moore, Executive Director of Corporate Services  
PRC 09/21
7. **Equality, Diversity & Inclusion report** enclosure 3  
For discussion  
Jo Moore, Executive Director of Corporate Services  
Fatma Ali, Head of HR, OD & Wellbeing  
PRC 10/21
8. **Health & Wellbeing report** enclosure 4  
For discussion  
Jo Moore, Executive Director of Corporate Services  
Fatma Ali, Head of HR, OD & Wellbeing  
PRC 11/21
9. **Any other business** verbal  
Previously notified and agreed by the Chair
10. **Date & time of next meeting(s):** verbal  
Thursday 24 June, 9am  
Wednesday 15 September 2021, 2pm  
Wednesday 17 November 2021, 2pm

## Private agenda

### 11. Resolution

The Committee is invited to adopt one or more of the following:

'The Committee hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to one or more of the following;

- (a) information relating to a registrant, former registrant or applicant for registration;
- (b) information relating to an employee or officer holder, former employee or applicant for any post or office;
- (c) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (d) negotiations or consultation concerning labour relations between the Council and its employees;
- (e) any issue relating to legal proceedings which are being contemplated or instituted by or against the Committee or the Council;
- (f) action being taken to prevent or detect crime or to prosecute offenders;
- (g) the source of information given to the Committee in confidence; or
- (h) any other matter which, in the opinion of the Chair, is confidential or the public disclosure of which would prejudice the effective discharge of the Committee's or Council's functions.'

Item	Reason for Exclusion
12	C
13	B
14	C

- 12. **Private minutes of the People and Resources Committee meeting of 09 March 2021** enclosure 5  
For approval PRC 12/21  
Ewan Shears – Governance Officer
- 13. **Outline and format of the People Strategy** enclosure 6  
For discussion PRC 13/21  
Jo Moore, Executive Director of Corporate Services
- 14. **Estates Strategy update** Verbal  
To note  
Jo Moore, Executive Director of Corporate Services  
James McMahan, Head of Estates & Facilities Management
- 15. **Any other business** verbal  
Previously notified and agreed by the Chair