

Agenda Item 11

Enclosure 7

**Health and Care Professions Council
14 February 2019**

9 month reforecast

For approval

From Tian Tian, Director of Finance

Council, 14 February 2019

2018-19 Month 9 forecast

Executive summary and recommendations

Introduction

In the latest approved financial regulations document, it is recommended that as part of the change management controls, after initial approval of the annual budget, the Council should review and approve the month 6 and 9 forecast during the financial year.

The purpose of the review is to give the Council a better understanding of the year to date financial performances, as well as HCPC's plan for reallocation of the approved annual budget, in order to support the achievement the objectives of the corporate plan.

The next key steps in the budget/forecast process are:

- 14 February: Council approves the 2018-19 month 9 forecast and review first draft of the 2019-20 budget.
- 20 March: Council approves the 2019-20 budget.

Decision

The Council is asked to discuss and approve the 2018-19 month 9 forecast.

Resource implications

None directly

Financial implications

2018-19 budgets/resource allocation

Appendices

Appendix 1: commentary on 2018-19 month 9 forecast

Appendix 2: 2018-19 month 9 forecast tables

Date of paper

28 January 2019

Appendix 1: commentary on the 2018-19 month 9 forecast

Income

1. Forecast registrant fee income for 2018-19 is £34.4m, which is below month 6 forecast. Decrease in income is mainly resulted from a reduction in international scrutiny fees, which is caused by a reduction in the number of international applications being received than forecast (120 actual compared to 253 forecasted).
2. Other income is forecasted to be £81k, compared to £78k per month 6 forecast. This consists of income from European Professional Cards (EPC), which was not originally budgeted for. EPC is a one off fee professionals from European countries pay to be registered with us. In previous years this income has been allocated to the statement of financial positions instead of income statement, thus a higher income release in the current year. The EPC income does not form part of the registrant forecast model due to its unpredictable nature.
3. Rental income is forecasted to be in line with the month 6 forecast.
4. During the year, we have been receiving grant income from the Department of Education, for the social worker transfer project. Total grant income is forecasted to be £1m for the year, which equals the total expected spend on the project.
5. Bank interest, which is not included in the budget has been included in the forecast.

Expenditure

6. Budget holders have reforecast their outturn for 2018-19 based on actual costs incurred in the first 9 months of the year.
7. The context for the reforecast includes:
 - In September, the Council approved an extra £500k to the Fitness to Practise (FTP) department, to support their case progression strategy.
 - The original budget for 2018-19 was opex of £34.7m, capex of £2.8m and a deficit of £0.1m. The month 6 forecast result for 2018-19 was opex of £35.0m, capex of £1.7m and an overall deficit of £0.4m.
 - Slippage on Registration Project Phase 1 means that Phase 2 costs originally budgeted for 2018-19 will now fall mostly in 2019-20. Current year forecast includes costs for the requirement-gathering portion of the second phase.
 - Cost of the social worker transfer project has been included within operating expenditure. This should be netted off with the grant income and has no effect to our result for the year.
8. The month 9 forecast projects that for the full year, total expenditure will be £35.5m. Excluding the social worker transfer project, total expenditure is projected to be £34.5m; this is £225k under the original budget and £504k under month 6 forecast.

Department by department analysis

- Major projects: this is showing as £131k / 11% under spend compared to month 6 forecast. This is mainly due to changes in the nature of the CMS upgrade project,

as the system will be replaced rather than enhancement being built on top of the existing system, the amount of work required in the current year has reduced. There has also been delays in commencement of a number of projects, such as the Sage and WAP replacement project.

- Registration: under spend of £100k / 3% compared to month 6 forecast, this is mainly due to a reduction in International applicants, as assessors fees are directly correlated to the number of application. In addition, the month 6 forecasted cost for printing and stationery was overestimated, this is now been corrected.
- Communications: under spend of £87k / 10% compared to month 6 forecast; this is mainly due to restructuring in the team, which resulted in reduction of planned staff level. Changeover in staffing also meant that posts were vacant for longer period.
- Project manager costs: £57k / 16% underspend compared to month 6 forecast; this is mainly due to delays in recruiting the head of projects role.
- Human resources: £45k / 4% underspend compared to month 6 forecast, this is partly due to the transfer of a FTC role to social worker transfer project. Recruitment fees are linked to the demand of the organisation and it has come in lower than previously forecasted.

Write offs

9. A portion of the registration transformation project cost is expect to be written off by the end of the year, this is due to a support issue for the original portal that the system was originally built on. The financial impact is estimate to be £183k.

Surplus / (deficit)

10. The overall position is a forecasted surplus of £44k, compared original budget deficit of £95k, and a deficit of £382k per month 6 forecast.

Capital expenditure

11. Forecast capital expenditure is £1.5m compared with month 6 forecast of £1.7m and budget of £2.8m. This is mainly due to changes in the nature of the CMS review project and delays in a number of major projects, which included phase 2 of the registration transformation project.

Cashflow and balance sheet

12. The cashflow forecast shows a net cash outflow for the year of £0.7m, this is lower than the budgeted outflow or £3.3m and month 6-forecasted outflow of £3.1m. This is due to a prudent approach to the original forecast; whereby assumptions were made that more social worker registrants will be switching to payment via Direct Debit instead of 2 years in advance due to the uncertainties around the transfer date. Following the renewal, this was proven be too cautious.

13. We are required to revalue freehold land and buildings each year for our statutory accounts. The valuation will be done in March 2019. The balance sheet therefore do not include adjustment result from the valuation.

Reserves

14. Our reserves policy sets a target range of free reserves of between negative three and zero months' operating costs. Our budgeted free reserves at 31 March 2019 are negative 2.0 months operating costs and based on the month 9 forecasted operating and capital expenditures will increase to negative 1.4 months operating costs. This is still within our target range.

HEALTH AND CARE PROFESSIONS COUNCIL

2018-19 Month 9 reforecast

HEALTH AND CARE PROFESSIONS COUNCIL
2018-19 Month 9 reforecast
INCOME AND EXPENDITURE

	M1-M9 Actual (YTD)	M9 Reforecast	M6 Reforecast	Budget	Variance 2018-19 M9 Reforecast to M6 Reforecast		Variance 2018-19 M9 Reforecast to Budget		Q4 forecast as % of total cost	
	2018-19	2018-19	2018-19	2018-19	£	%	£	%	%	
	£	£	£	£	£	%	£	%	%	
INCOME										
Graduate Registration Fees	1,326,313	1,762,617	1,806,726	1,804,823	(44,109)	(2%)	(42,205)	(2%)		
Readmission fees	201,555	296,769	287,620	231,901	9,149	3%	64,868	28%		
Renewal Fees	22,015,251	29,616,333	29,554,238	29,851,092	62,095	0%	(234,759)	(1%)		
International scrutiny fees	1,157,310	1,617,384	1,756,816	1,642,420	(139,432)	(8%)	(25,036)	(2%)		
UK scrutiny fees	960,194	1,118,143	1,116,484	978,888	1,659	0%	139,255	14%		
Registration Income	25,660,622	34,411,246	34,521,884	34,509,123	(110,638)	(0%)	(97,877)	(0%)		
Other Income	73,789	81,289	78,258	0	3,031		81,289			
Rental Income GCC	86,549	130,299	130,299	131,250	(0)	(0%)	(951)	(1%)		
Total Income	25,820,961	34,622,834	34,730,441	34,640,373	(107,607)	(0%)	(17,539)	(0%)		
EXPENDITURE										
Department Expenses										
Chair	47,382	61,912	59,456	98,360	(2,455)	(4%)	36,448	37%	23%	
Chief Executive & SMT	596,763	803,881	793,322	731,838	(10,559)	(1%)	(72,043)	(10%)	26%	
Council, Committees	228,164	296,851	286,293	234,546	(10,557)	(4%)	(62,305)	(27%)	23%	
Communications	650,912	857,850	944,760	941,571	86,910	9%	83,721	9%	24%	
Education	724,026	982,845	974,065	1,025,420	(8,780)	(1%)	42,575	4%	26%	
Office Services	2,317,005	3,158,052	3,159,655	2,903,029	1,603	0%	(255,024)	(9%)	27%	
Finance	537,199	722,578	734,539	719,889	11,961	2%	(2,689)	(0%)	26%	
Fitness to Practise	12,021,109	16,099,941	16,146,008	15,217,197	46,067	0%	(882,744)	(6%)	25%	
Human Resources	697,447	1,170,895	1,215,934	1,324,558	45,039	4%	153,663	12%	40%	
Human Resources Partners	260,587	351,319	343,513	466,294	(7,806)	(2%)	114,975	25%	26%	
IT Department	1,595,312	2,299,300	2,299,318	2,412,649	19	0%	113,350	5%	31%	
Project managers	210,645	303,927	360,590	566,658	56,663	16%	262,731	46%	31%	
Policy & Standards	168,046	341,135	329,710	367,953	(11,424)	(3%)	26,818	7%	51%	
Major projects	1,015,433	1,087,433	1,224,599	1,459,682	137,166	11%	372,249	26%	7%	
Major projects - social worker transfer project	398,235	961,734	1,015,093	-	53,359	5%	(961,734)		59%	
Registration	2,482,929	3,376,951	3,476,616	3,411,904	99,665	3%	34,953	1%	26%	
Quality Assurance	424,232	615,287	638,615	680,052	23,328	4%	64,764	10%	31%	
Governance	141,090	177,125	192,340	203,681	15,216	8%	26,556	13%	20%	
Depreciation Expense	615,483	840,225	871,654	995,747	31,429	4%	155,522	16%	27%	
PSA Levy	924,000	924,000	924,000	924,000	-	0%	-	0%	0%	
Apprenticeship Levy	27,220	39,220	39,506	50,810	286	1%	11,590	23%	31%	
TOTAL EXPENDITURE	26,083,220	35,472,461	36,029,589	34,735,837	557,128	2%	(736,624)	(2%)	36%	
OPERATING SURPLUS/(DEFICIT)	(262,259)	(849,627)	(1,299,148)	(95,464)	449,520		(754,163)			
Grant income	236,465	961,734	1,015,093	-	(53,359)		961,734			
Investment Income	87,543	114,651	81,788	-	32,863		114,651			
Projects Capital items Write off	-	(182,743)	(182,743)	-	-		(182,743)			
TOTAL SURPLUS/(DEFICIT)	61,749	44,014	(385,010)	(95,464)	429,024		139,479			

HEALTH AND CARE PROFESSIONS COUNCIL
2018-19 Month 9 reforecast
INCOME

	M1-M9 Actual (YTD) 2018-19 £	M9 Reforecast 2018-19 £	M6 Reforecast 2018-19 £	Budget 2018-19 £	Variance 2018-19 M9 Forecast to M6 Forecast		Variance 2018-19 M9 Forecast to Budget	
					£	%	£	%
Income by Activity								
Graduate Registration fee	1,326,313	1,762,617	1,806,726	1,804,823	(44,109)	(2%)	(42,205)	(2%)
Readmission fees	201,555	296,769	287,620	231,901	9,149	4%	64,868	28%
Renewal fees	22,015,251	29,616,333	29,554,238	29,851,092	62,095	0%	(234,759)	(1%)
International scrutiny fees	1,157,310	1,617,384	1,756,816	1,642,420	(139,432)	(8%)	(25,036)	(2%)
UK scrutiny fees	960,194	1,118,143	1,116,484	978,888	1,659	0%	139,255	14%
Registration Income	25,660,622	34,411,246	34,521,884	34,509,123	(110,638)	(0%)	(97,877)	(0%)
Other Income	73,789	81,289	78,258	0	3,031	0%	81,289	100%
Rental Income - GCC	86,549	130,299	130,299	131,250	(0)	(0%)	(951)	(1%)
Total Income	25,820,961	34,622,834	34,730,441	34,640,373	(107,607)	(0%)	(17,539)	(0%)
Income by Profession								
Arts Therapists	294,729	389,057	387,775	396,427	1,282	0%	(7,370)	(2%)
Biomedical Scientists	1,585,172	2,124,582	2,140,124	2,113,748	(15,542)	(1%)	10,834	1%
Chiropodists/ Podiatrists	881,053	1,173,908	1,166,022	1,205,523	7,885	1%	(31,615)	(3%)
Clinical Scientists	409,457	550,169	554,283	547,153	(4,114)	(1%)	3,016	1%
Dietitians	700,594	926,939	934,005	934,664	(7,066)	(1%)	(7,725)	(1%)
Hearing Aid Dispensers	201,735	267,373	265,811	270,185	1,561	1%	(2,812)	(1%)
Occupational Therapists	2,709,667	3,620,865	3,649,447	3,597,177	(28,583)	(1%)	23,688	1%
Operating Department Practitioners	930,326	1,237,949	1,257,390	1,241,371	(19,440)	(2%)	(3,422)	(0%)
Orthoptists	98,534	131,026	131,556	133,169	(529)	(0%)	(2,143)	(2%)
Paramedics	1,808,261	2,447,665	2,512,555	2,463,313	(64,890)	(3%)	(15,648)	(1%)
Physiotherapists	3,999,294	5,348,110	5,323,349	5,514,618	24,761	0%	(166,508)	(3%)
Practitioner Psychologists	1,669,562	2,205,746	2,221,957	2,190,785	(16,211)	(1%)	14,961	1%
Prosthetists & Orthotists	76,685	102,596	104,422	102,008	(1,826)	(2%)	588	1%
Radiographers	2,537,446	3,377,486	3,379,863	3,340,709	(2,378)	(0%)	36,777	1%
Speech & Language Therapists	1,132,013	1,515,840	1,528,083	1,510,960	(12,243)	(1%)	4,880	0%
Social Workers	6,626,095	8,991,934	8,965,241	8,947,313	26,693	0%	44,621	0%
TOTAL INCOME	25,660,622	34,411,246	34,521,884	34,509,123	(110,638)	(0%)	(97,877)	(0%)

HEALTH AND CARE PROFESSIONS COUNCIL
2018-19 Month 9 reforecast
Payroll costs

	(YTD) 2018-19 £	M9 Reforecast 2018-19 £	M6 Reforecast 2018-19 £	Budget 2018-19 £	Variance 2018-19 M9 Forecast to M6 Forecast		Variance 2018-19 M9 Forecast to Budget	
					£	%	£	%
Chief Executive & SMT	531,264	721,722	716,993	659,798	(4,729)	(1%)	(61,924)	(9%)
Communications	436,839	562,243	619,418	533,416	57,174	9%	(28,828)	(5%)
Education	510,203	682,226	683,814	731,704	1,588	0%	49,478	7%
Office Services	268,012	373,470	370,774	338,237	(2,696)	(1%)	(35,233)	(10%)
Finance	338,835	473,426	464,595	494,919	(8,831)	(2%)	21,493	4%
Fitness to Practise	3,889,923	5,180,956	5,191,627	4,724,761	10,671	0%	(456,195)	(10%)
Human Resources	471,638	664,767	701,914	750,378	37,146	5%	85,611	11%
Human Resources Partners	114,558	152,763	152,801	157,022	39	0%	4,259	3%
IT Department	579,279	786,418	788,242	815,936	1,824	0%	29,518	4%
Major projects	297,539	279,696	347,178	302,911	67,482	19%	23,215	8%
<i>Major projects - social worker transfer project</i>	<i>386,530</i>	<i>568,627</i>	<i>598,409</i>	<i>-</i>	<i>29,782</i>	<i>5%</i>	<i>(568,627)</i>	
Project managers	210,453	302,805	351,758	555,618	48,953	14%	252,813	46%
Policy & Standards	120,149	188,202	167,899	235,537	(20,303)	(12%)	47,334	20%
Quality Assurance	375,002	528,362	547,132	602,522	18,770	3%	74,159	12%
Registration	1,528,616	2,047,056	2,065,854	2,053,088	18,798	1%	6,032	0%
Governance	114,757	146,221	157,096	179,385	10,874	7%	33,163	18%
	10,173,598	13,658,962	13,925,505	13,135,230	266,543	2%	(523,732)	(4%)

HEALTH AND CARE PROFESSIONS COUNCIL
2018-19 Month 9 reforecast
Non-Payroll costs

	M1-M9 Actual (YTD) 2018-19 £	M9 Reforecast 2018-19 £	M6 Reforecast 2018-19 £	Budget 2018-19 £	Variance 2018-19 M9 Forecast to M6 Forecast		Variance 2018-19 M9 Forecast to Budget	
					£	%	£	%
Chair	47,382	61,912	59,456	98,360	(2,455)	(4%)	36,448	37%
Chief Executive & SMT	65,498	82,158	76,328	72,040	(5,830)	(8%)	(10,118)	(14%)
Council & Committee	228,164	296,851	286,293	234,546	(10,557)	(4%)	(62,305)	(27%)
Communications	214,074	295,607	325,342	408,155	29,736	9%	112,548	28%
Education	213,823	300,619	290,251	293,716	(10,368)	(4%)	(6,903)	(2%)
Office Services	2,048,993	2,784,583	2,788,881	2,564,792	4,299	0%	(219,791)	(9%)
Finance	198,364	249,152	269,944	224,970	20,792	8%	(24,182)	(11%)
Fitness to Practise	8,131,186	10,918,985	10,954,381	10,492,436	35,396	0%	(426,549)	(4%)
Human Resources	225,809	506,128	514,020	574,180	7,893	2%	68,052	12%
Human Resources Partners	146,029	198,557	190,712	309,272	(7,845)	(4%)	110,716	36%
IT Department	1,016,032	1,512,881	1,511,076	1,596,713	(1,805)	(0%)	83,832	5%
Major projects	717,895	807,737	877,421	1,156,771	69,684	8%	349,034	30%
<i>Major projects - social worker transfer project</i>	<i>11,705</i>	<i>393,107</i>	<i>416,684</i>	<i>-</i>	<i>23,577</i>	<i>6%</i>	<i>(393,107)</i>	
Project managers	192	1,122	8,832	11,040	7,710	87%	9,918	90%
Policy & Standards	47,897	152,932	161,812	132,416	8,879	5%	(20,516)	(15%)
Quality Assurance	49,230	86,925	91,483	77,530	4,558	5%	(9,395)	(12%)
Registration	954,313	1,329,895	1,410,762	1,358,816	80,867	6%	28,921	2%
Governance	26,333	30,903	35,244	24,296	4,341	12%	(6,607)	(27%)
PSA Levy	924,000	924,000	924,000	924,000	0	0%	0	0%
Apprenticeship Levy	27,220	39,220	39,506	50,810	286	1%	11,590	23%
	15,294,139	20,973,274	21,232,430	20,604,860	259,156	1%	(368,414)	(2%)

HEALTH AND CARE PROFESSIONS COUNCIL
2018-19 Month 9 reforecast

CAPITAL EXPENDITURE

	M1-M9 Actual (YTD) 2018-19 £	M9 Reforecast 2018-19 £	M6 Reforecast 2018-19 £	Budget 2018-19 £
<u>Land and Buildings</u>	540,922	540,922	570,671	630,000
	540,922	540,922	570,671	630,000
<u>Computer Equipment</u>				
Software licences	17,850	17,850	8,079	-
Computer equipment	48,502	106,002	102,116	107,228
Office Equipment	5,998	5,998		
	72,350	129,850	110,195	107,228
<u>Project</u>				
Other capital Expenditure (excl. 186 KPR)	533,169	835,671	1,010,101	2,102,890
	533,169	835,671	1,010,101	2,102,890
Total Capital expenditure	1,146,441	1,506,443	1,690,967	2,840,118

HEALTH AND CARE PROFESSIONS COUNCIL
2018-19 Month 9 reforecast
Statement of Financial Position

	Actual as at 31 December 2018	9 Month Reforecast as at 31 March 2019	6 Month Reforecast as at 31 March 2019	Budget as at 31 March 2019
Non-current assets				
Land & buildings, at cost or valuation	5,515,921	5,515,921	5,597,592	5,605,000
Land & buildings depreciation	(37,313)	(49,752)	(49,752)	(48,620)
	5,478,609	5,466,170	5,547,840	5,556,380
Computer equipment, at cost	505,527	563,027	601,584	592,287
Computer equipment depreciation	(424,721)	(435,491)	(477,623)	(452,974)
	80,806	127,536	123,962	139,313
Office furniture and equipment, at cost	1,182,330	1,182,330	1,183,115	1,183,115
Office equipment depreciation	(702,815)	(744,287)	(750,437)	(750,421)
	479,515	438,043	432,678	432,694
Intangible assets	8,062,212	8,145,422	8,346,630	9,628,492
Intangible depreciation	(6,357,028)	(6,480,542)	(6,549,463)	(6,699,352)
	1,705,184	1,664,880	1,797,167	2,929,141
Total non-current assets	7,744,114	7,696,628	7,901,646	9,057,528
Current assets				
Other current assets	991,951	1,878,132	2,190,113	2,125,603
Cash & cash equivalents	17,107,772	18,197,701	15,786,406	15,600,889
	18,099,723	20,075,833	17,976,519	17,726,492
Total assets	25,843,838	27,772,461	25,878,165	26,784,020
Current liabilities				
Trade and other payables	216,764	216,764	483,347	818,360
Other liabilities	1,630,445	1,630,445	1,612,918	2,354,952
Deferred income	20,209,752	22,156,109	20,384,675	19,923,936
	22,056,960	24,003,318	22,480,941	23,097,248
Liabilities greater than one year	163,052	163,052	220,159	220,159
Total assets less liabilities	3,623,826	3,606,092	3,177,066	3,466,614
General fund b/fwd	(3,539,747)	(3,539,747)	(3,539,747)	(3,539,747)
Rev Res - Land & Building	(22,330)	(22,330)	(22,330)	(22,330)
This periods (surplus)/deficit	(61,749)	(44,015)	385,011	95,464
General fund c/fwd	(3,623,826)	(3,606,092)	(3,177,066)	(3,466,614)

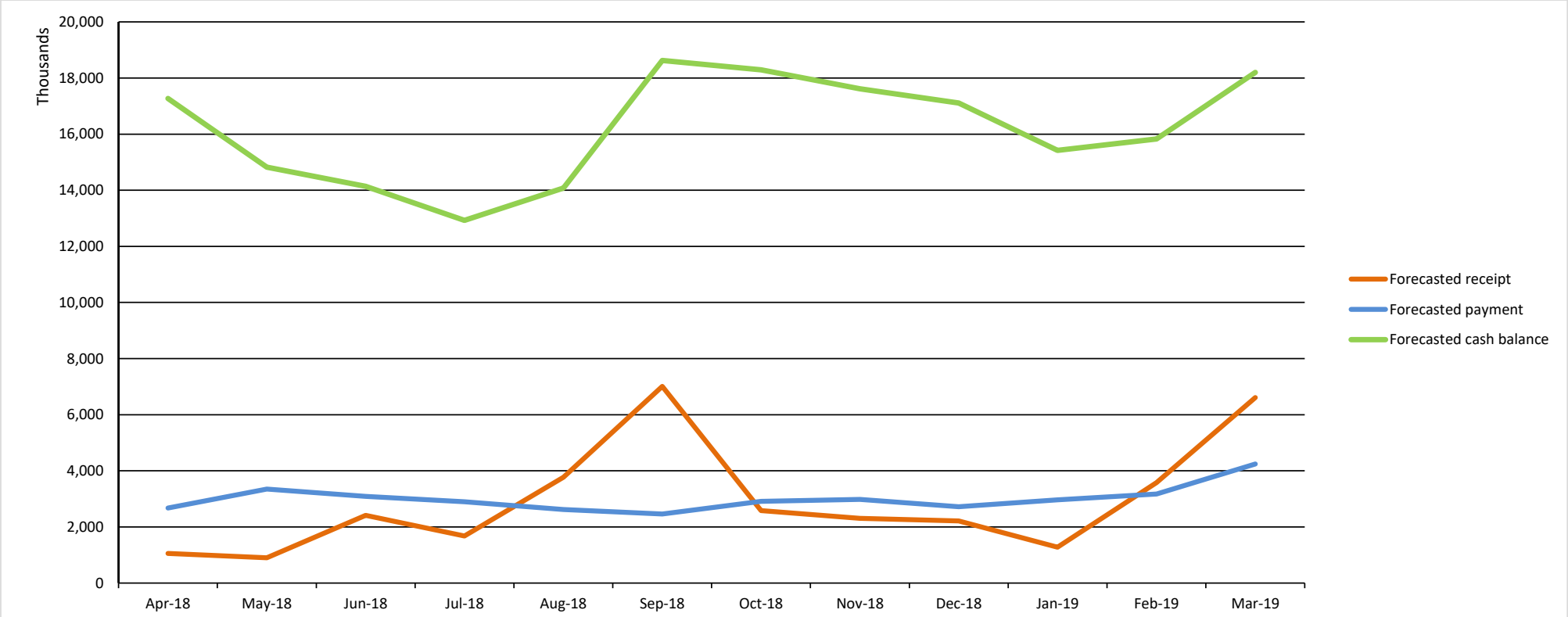
HEALTH AND CARE PROFESSIONS COUNCIL
2018-19 Month 9 reforecast
Cash Flow Statement
31 March 2019

	M1-M9 Actual (YTD) 2018-19 £	M9 Reforecast 2018-19 £	M6 Reforecast 2018-19 £	Budget 2018-19 £
Cash flows from operating activities				
Operating surplus/(deficit)	(262,259)	(849,627)	(1,299,148)	(95,464)
Grant received from Department of Education	236,465	961,734	1,015,093	
Depreciation and amortisation	615,484	840,225	871,654	995,747
Decrease/(increase) in debtors & prepayments	1,115,172	228,991	(82,989)	(18,480)
Increase/(decrease) in creditors	(1,383,212)	(1,383,210)	(1,077,046)	0
(Decrease)/increase in deferred income	(1,047,051)	899,306	(872,128)	(1,332,867)
Net cash in/(out)flow from operating activities	(725,401)	697,420	(1,444,565)	(451,064)
Return on investments and servicing of finance				
Investment income	87,543	114,651	81,788	0
Capital expenditure and financial investments				
Purchase of tangible and intangible assets	(1,146,441)	(1,506,443)	(1,742,887)	(2,840,118)
Decrease in cash	(1,784,299)	(694,369)	(3,105,664)	(3,291,182)
Opening cash	18,892,070	18,892,070	18,892,070	18,892,070
Closing cash	17,107,772	18,197,701	15,786,406	15,600,889
Cash movement	(1,784,299)	(694,369)	(3,105,664)	(3,291,182)

HEALTH AND CARE PROFESSIONS COUNCIL

2018-19 Month 9 reforecast

Cash Flow Graph



HEALTH AND CARE PROFESSIONS COUNCIL
2018-19 Month 9 reforecast
Expenditure By Month

		2018-19	MONTHLY ACTUALS & FORECASTS (£'000)												
		Budget (£'000)	2018-19 9 Months Forecast	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR
Payroll	Basic Pay-Fixed Term Contract	659	1,360	99	105	116	107	102	103	115	109	119	121	129	135
	Basic Pay-Permanent	9,624	8,094	667	695	682	653	672	700	653	662	667	669	680	694
	NI ER-Fixed Term Contract	80	141	10	10	11	10	10	11	12	11	13	13	14	15
	NI ER-Permanent	1,156	908	76	77	74	72	73	78	73	74	74	78	79	80
	Overtime-Fixed Term Contract	9	52	4	3	1	1	5	4	5	6	8	6	6	4
	Overtime-Permanent	139	187	(4)	16	6	11	14	21	18	23	25	23	23	11
	Pension ER-Fixed Term Contract	40	51	4	4	4	3	4	4	5	4	5	5	5	5
	Pension ER-Permanent	571	538	47	45	47	39	48	45	44	44	45	44	44	45
	Medical insurance	5	5	5											
	Payroll contingency	25	37				15	22							
	Staff Recruitment	228	219		13	3	9	29	5	23	21	58	19	19	19
	Temporary Staff	295	1,377	92	113	74	85	126	106	144	147	152	99	125	114
	Employee Settlement Agreement		(157)		11	3	(1)	(170)							
PayrollSubtotal	12,832	12,811	1,000	1,093	1,020	1,006	935	1,077	1,091	1,102	1,166	1,077	1,123	1,122	
Council Committee C	Conferences	7	1	(0)											1
	Council & Committee Training	5	12				5	1	5						1
	Council Meetings Fee	152	149	2	4	11	35	5	13	16	10	16	10	14	13
	Council Meetings T&S	69	44	2		6	6	1	3	6	5	3	3	5	4
	Taxation	40	23	1	2	1	2	1	2	2	2	2	2	4	3
CouncilCommitteeCostsSubtotal	274	229	5	6	18	46	8	19	30	16	20	15	24	23	
Travel & Subsistence	EMT fares, accommodation & subsistence	33	13	1		3	(0)	1	1	3	1	1	1	1	1
	Accommodation	36	29	2	3	3	2	1	3	3	1	3	3	3	3
	Conferences	10	4				1				1	1			1
	Hospitality	2													
	Subsistence & others	14	17		1	1			1	1	2	5	2	1	1
	Travel & Fare	98	78	6	3	7	5	5	4	6	8	7	10	8	8
TravelSubsistenceSubtotal	193	141	10	8	14	8	7	6	13	15	15	17	14	15	
Computer Costs	General software support & maintenance	672	685	52	45	39	54	55	51	73	44	44	75	75	77
	Hardware <£5000	23	26	5	1		(1)	4	4	13	(8)	3			4
	Hardware maintenance	135	97	8	5	8	5	5	8	7	6	8	12	12	12
	IT Consummerables	2	1												1
	IT Hardware Disposals	1	1												1
	Managed Web/Internet Services	287	265	19	21	21	17	23	22	21	25	20	25	25	25
	NetRegulate software support and maintenar	194	195	16	16	16	17	16	15	16	16	16	18	18	18
	Offsite tape data archive	2	3					1	1						
	Software Licences	27	2			2	1	(4)	1	1					
	Specialist External Support IT		18	3		1	1	3					2	2	2
	ComputerCostsSubtotal	1,342	1,291	103	88	88	96	102	101	130	86	92	133	133	139
Office Services	Catering	140	169	10	7	11	18	8	19	11	7	29	16	16	17
	Mobile Phone & Blackberry	31	27	3	2	2	2	2	4	1	2	3	3	2	3
	Postage	199	200	10	20	5	30	10	21	25	10	5	16	26	21
	Printing & Stationery	776	657	64	40	13	48	38	93	67	85	34	49	41	84
	Room Hire	291	275		12	27	28	6	25	27	43	34	24	24	25
	Relocation costs	40	28			6	17		2	1					1
	Video Conferencing	42	31	1	4	4	1		(1)	2	6	4	4	4	4
	Couriers	32	24	1	2	2	3	2	2	2	1	4	1	1	1
	Office equipment < £5000	150	157		24	72	1	1	7		(0)	9	1	17	10
	Office Equipment Disposals	6	2												2
	Office equipment rental	4	4									2			1
	Telephone	39	33		3	3	2	3	3	3	4	4	3	3	3
	OfficeServicesSubtotal	1,750	1,606	89	114	146	152	68	175	139	167	121	133	130	172

2018-19		MONTHLY ACTUALS & FORECASTS (£'000)												
Budget (£'000)		9 Months Forecast	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR
Property Services	Security	57	74	3	6	4	8	6	12	2	8	8	8	4
	Building Refurbishment	98	88			34	33	(0)	2	19				
	Business Rates	421	484	17	64	40	40	40	40	40	40	40	40	40
	Cleaning Contractors	150	169		10	19	21	11	12	21	19	14	15	15
	Cleaning Materials	13	15	1		1	1	1	1	3	2	1	1	1
	Electricity	54	152	2	4	21	(5)	3	29	34	15	7	14	14
	Gas	8	9	1	1	1	1	1	1	1	1	1	1	1
	Maintenance contracts	120	106	17	8	9	10	1	13	7	8	5	9	9
	Repairs&Maintenance	62	94	20	4	24	6	6	(6)	11	4	4	7	7
	Waste Disposal	36	19		1	1	4	1	2	1	1	1	2	2
	Water	7	8	4	2		(3)	(1)	1		1	1	1	1
	Rent	809	857	70	64	67	67	67	67	67	67	67	91	79
	Service Charge	32	37	(1)	7	4	1	1	1	5	5	6	2	2
	Dilapidations	5	5											
PropertyServicesSubtotal	1,873	2,117	136	173	226	186	139	176	212	171	152	191	179	175
Communications	Annual Reports	7												
	Brochures	54	49	12	19	4	(1)	8	(1)	4		4	1	1
	Campaigns	52	37		4	4	4	9	(1)	3	9		2	2
	Conferences & Exhibitions	25	25	3	7	(1)		5					5	5
	Internal Communications	17	27				17	(1)						10
	Meet the HPC events	50	25	(3)	4	2	4		1		3	1	3	5
	Public Affairs & Stakeholder	41	8	4	(3)			(0)	(0)			3	3	3
	Translations	3	1											
	Web	35	42	4	7	1	5	12		1	1			10
	Research	100	131	1		14	7	7	7			(0)		35
	Standards of Proficiency													
CommunicationsSubtotal	383	343	21	37	25	36	35	11	8	13	2	11	50	93
Partners	Panels Fees -Panel members	791	947	68	83	79	78	75	71	105	102	67	73	72
	Panels Fees - Legal Assessor	1,153	1,339	99	111	124	111	101	98	147	141	93	104	104
	Panels Fees - Panel chair	665	772	55	61	71	63	59	59	85	80	54	62	61
	Registration Appeals Travel & Subsistence	9	9				1	1	1	2		1	1	1
	Registration Appeals - Fees chair	5	1	(0)										
	Registration Appeals - Panel member	9	7		1	1	1	1		1	1	1	1	1
	Registration Appeals - Legal Assessor	9	8	1	1	1	1	1	1	1	1	1	1	1
	Witness Travel and Subsistence	153	156	10	7	13	20	13	12	17	17	10	12	13
	Witness Experts		12			1	1	4	4		1			
	Annual Monitoring (fees)	23	23	3	1	5	2				1	3	4	4
	Approvals (fees)	104	105	13	11	7	4	2	19	12	1	7	5	10
	Major change (fees)	22	23	(1)	1	6	3	1	2	2	2	2	2	2
	Partners travel	565	596	66	41	55	49	49	42	62	64	33	43	44
	Partners accomodation	690	792	48	41	91	82	59	36	90	101	69	56	58
	Partners subsistence	65	58	(2)	5	6	6	4	6	7	6	4	5	5
	Partners Recruitment & Interviews	49	28	3	8	3	3	2	1	2	3		3	
	Partners Training	167	111	3	21	(0)	6	(1)	8	19	12	5	8	
	CPD Assessments	165	166	20	22	11	8	10	3	2	6	19	21	21
	Grandparenting Assessments													
International Assessors Fees	506	537	43	45	46	84	43	32	34	45	31	45	45	
Test of Competence & Aptitude Test	20	16		2	1	1		3	2	1	1	1	1	
PartnersSubtotal	5,172	5,707	427	461	520	524	425	395	590	583	400	443	446	492

		2018-19	2018-19 MONTHLY ACTUALS & FORECASTS (£'000)												
		Budget (£'000)	9 Months Forecast	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR
Professional Fees	Transcription Writer	518	467	24	14	73	36	26	28	47	73	29	39	39	40
	FTP Preparation and Presentation	4,656	4,961	390	407	397	401	396	396	432	432	424	429	429	427
	Other Legal Costs	61	(100)	(18)	13	10	4	3	(124)	(14)	6		9	3	9
	Legal Advice	883	686	(21)	94	23	110	79	55	60	65	30	60	59	72
	Other Professional Fees	153	121	(3)	14	5	19	(2)	4	14	13	12	4	16	26
	External Audit Fees	31	30	2	2	2	2	2	2	3	3	3	3	3	3
	Internal Audit	55	105		3	20	25		18		21		10		8
	Pension Administration	2													
	Pension Administration	25	27			4	4	(4)	8		4	2	5		5
	Taxation Advice														
	Employee Assistance Programme	13	15					4	1	4		1			4
	Legal Expenses	30	28	(1)	3	6	1	7	(1)	4	(1)	3	3	3	3
	Reward Data	60	44						1	2	1	41			
	Information Security	18	15	1	1	1	1	1	1				7		3
	ISO 9001 Certification	6	5		3					2					
	ISO 27001 Certification	8	11	3	2	7									
	ISO 10002 Certification	3	4											3	
ProfessionalFeesSubtotal	6,522	6,418	378	556	547	604	513	388	554	615	544	567	554	597	
Small Projects	Small Project Costs	247	222	(6)	8	21	26	4	14	3	24	1	17	62	47
SmallProjectsSubtotal	247	222	(6)	8	21	26	4	14	3	24	1	17	62	47	
Specific Department costs	Training		242	16	4	5	2	5	1	7	7	9	36	71	79
	EMT Training		1							1					
	Annual General Meeting														
	Appointments		19						1	9	3	3	3	1	
	Subscriptions	85	68	5	4	6	5	4	9	3	8	4	6	9	
	Training - Managers		1								(1)				
	Health & Safety	64	66	1	16	6	8	7	6	8	(1)	3	4	4	
	Bank Charges	83	79	12	5	1	3	4	3	8	8	9	8	9	
	Books & Publications	1													
	General Insurance	70	73	68				1		1					
	Organisational Training	369	112	4	6	(4)	19	10	5	4	3	2	15	20	28
	Archive Storage	18	16	1	1		3	1	1	1	1	3	2	2	
	Disater Contingency Plan	19	19	2	2	2	2	2	2	2	2	2	2	2	
	Procurement - Legal Advice	6	38		7	(1)	25	4	(1)	3	(2)			2	
SpecificDepartmentCostsSubtotal	715	734	109	47	16	66	37	28	46	30	31	76	113	135	
Major Projects	MajorProjectsSubtotal	1,460	2,049	165	246	323	106	316	34	45	116	62	206	198	232
Total	32,765	33,669	2,438	2,836	2,964	2,857	2,589	2,425	2,861	2,940	2,607	2,885	3,025	3,243	
Reconciliation to income & expenditure:															
Depreciation	996	840													
PSA Levy	924	924													
Apprenticeship levy	51	39													
Impairment of Intangible Assets															
	34,736	35,473													

HEALTH AND CARE PROFESSIONS COUNCIL

2018-19 Month 9 Reforecast

Department forecast by month

Expenditure Reforecast By Month

Account by Category All Categories
 Department Name CHAIR

	2018-2019	2018-2019	2018-2019	ACTUAL									FORECAST		
	Council Approved Budget	6 Mth REFORECAST	9 Mth REFORECAST	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
Council Committee Costs															
Conferences	3,000	186	386	114	300	-	-	-	-	-	-	-	-	-	200
Chair Fee	70,000	50,283	56,174	-	-	-	23,300	-	-	10,230	3,385	5,858	4,000	4,000	5,400
Taxation	-	3,802	1,669	-	-	-	-	-	-	543	414	712	-	-	-
Hospitality	1,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Chair Fares & Subsistence	24,000	5,104	3,591	218	-	-	768	491	378	168	616	53	300	300	300
Council Committee Costs Subtotal	98,000	59,375	61,820	104	300	-	24,068	491	378	10,941	4,416	6,623	4,300	4,300	5,900
Office Services															
Mobile Phone & Blackberry	360	81	91	12	12	12	12	-	13	-	-	-	-	-	30
Office Services Subtotal	360	81	91	12	12	12	12	-	13	-	-	-	-	-	30
Professional Fees															
Other Professional Fees	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Professional Fees Subtotal	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Grand Total:	98,360	59,456	61,912	116	312	12	24,080	491	391	10,941	4,416	6,623	4,300	4,300	5,930

Expenditure Reforecast By Month

Account by Category **All Categories**
 Department Name **Chief Executive & SMT**

		2018-2019	2018-2019	ACTUAL											FORECAST		
		Council Approved Budget	6 Mth REFORECAST	9 Mth REFORECAST	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	
Payroll	Basic Pay-Permanent	564,859	603,136	606,379	17,391	16,043	89,196	52,069	51,882	52,368	59,351	53,199	53,720	53,720	53,720	53,720	
	Medical Insurance	5,000	4,674	4,674	4,674	-	-	-	-	-	-	-	-	-	-	-	
	NI ER-Permanent	67,783	75,893	75,841	2,264	2,152	11,050	7,111	6,446	6,513	7,240	6,613	6,613	6,613	6,613	6,613	
	Pension ER-Permanent	22,156	33,290	34,828	225	-	5,977	3,013	3,356	3,111	3,383	3,151	3,153	3,153	3,153	3,153	
	Temporary staff	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	PayrollSubtotal	659,798	716,993	721,722	24,555	18,196	106,223	62,193	61,684	61,992	69,974	62,963	63,486	63,486	63,486	63,486	
Travel & Subsistence	Accommodation	1,800	808	358	95	85	-	6	88	-	-	-	-	150	150	150	
	Conferences & Lecturing	1,200	1,279	1,807	-	-	-	664	15	-	-	-	528	600	-	-	
	Hospitality	1,200	600	388	-	-	-	-	-	-	-	88	-	100	100	100	
	Fares	1,800	2,442	4,345	-	82	195	151	392	423	672	347	1,633	150	150	150	
	Subsistence & Others	1,200	625	1,275	25	-	-	-	-	-	108	155	737	100	100	100	
	EMT Travel & Subsistence	15,000	12,477	11,919	1,019	277	2,734	172	620	699	2,694	1,439	359	800	700	750	
		TravelSubsistenceSubtotal	22,200	18,232	20,092	899	444	2,929	648	939	1,122	3,474	2,030	3,257	1,900	1,200	1,250
Office Services	Mobile Phone & Blackberry	1,440	1,051	1,083	17	12	29	73	-	199	-	252	141	120	120	120	
	Printing & Stationery	3,300	5,276	5,171	-	26	-	-	-	-	-	-	4,895	-	-	250	
		OfficeServicesSubtotal	4,740	6,327	6,255	17	39	29	73	199	-	252	5,036	120	120	370	
Professional Fees	Legal Advice	34,000	40,993	49,830	937	4,002	9,805	1,849	1,886	6,015	173	6,459	9,705	3,000	3,000	3,000	
	Other Professional Fees	7,500	7,500	1,800	-	-	-	-	-	-	-	-	-	600	600	600	
		ProfessionalFeesSubtotal	41,500	48,493	51,630	937	4,002	9,805	1,849	1,886	6,015	173	6,459	9,705	3,600	3,600	3,600
Specific Department costs	EMT Training	-	-	617	-	-	-	-	-	-	617	-	-	-	-	-	
	Subscriptions	3,600	3,276	3,564	-	-	1,309	867	-	-	488	-	-	300	300	300	
	Training	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	SpecificDepartmentCostsSubtotal	3,600	3,276	4,181	-	-	1,309	867	-	-	1,105	-	-	300	300	300	
	Grand Total:	731,838	793,322	803,881	26,408	22,681	120,294	65,631	64,509	69,328	74,725	71,703	81,484	69,406	68,706	69,006	
Levy	PSA Levy	924,000	924,000	924,000	924,000	-	-	-	-	-	-	-	-	-	-	-	
	Apprenticeship Levy	50,810	39,506	39,220	2,809	3,945	4,223	1,770	2,906	2,853	2,868	2,875	2,971	4,000	4,000	4,000	
		Levy Subtotal	974,810	963,506	963,220	926,809	3,945	4,223	1,770	2,906	2,853	2,868	2,875	2,971	4,000	4,000	4,000

Expenditure Reforecast By Month

Account by Category Department Name		All Categories Council, Committees & PLG		2018-2019	2018-2019	2018-2019	ACTUAL						FORECAST				
		Council Approved Budget	6 Mth REFORECAST	9 Mth REFORECAST	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	
Council Committee Costs	Conferences	4,000	-	400	-	-	-	-	-	-	-	-	-	-	-	400	
	Council & Committee Training	5,000	13,114	11,953	-	-	4,500	714	588	5,151	-	-	-	-	-	1,000	
	Council Meetings Fee	82,146	83,752	92,822	1,837	4,342	11,021	11,253	5,115	12,951	6,138	6,479	9,889	5,661	10,037	8,099	
	Council Meetings T&S	45,100	37,492	40,721	2,278	127	5,696	4,827	682	2,882	6,328	4,296	2,755	2,350	4,825	3,675	
	Taxation	40,300	20,888	21,251	1,000	1,584	1,082	1,555	663	2,054	1,117	-	825	2,266	4,461	3,453	
	Council Committee Costs Subtotal	176,546	155,246	167,146	5,115	6,053	17,799	22,135	7,174	18,475	18,734	11,966	13,470	10,277	19,323	16,627	
Office Services	Catering	-	3,161	2,537	43	204	167	201	124	351	504	364	119	150	110	200	
	Office Services Subtotal	-	3,161	2,537	43	204	167	201	124	351	504	364	119	150	110	200	
Professional Fees	Other Professional Fees	3,000	2,760	2,760	-	-	-	-	-	2,760	-	-	-	-	-	-	
	Internal audit	55,000	101,060	105,046	-	3,351	20,109	24,600	-	18,000	-	20,986	-	10,000	-	8,000	
	Professional Fees Subtotal	58,000	103,820	107,806	-	3,351	20,109	24,600	-	20,760	-	20,986	-	10,000	-	8,000	
Specific Department costs	Appointments	-	24,067	19,362	-	-	-	-	-	682	9,135	2,532	3,013	3,000	-	1,000	
	Annual General Meeting	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	Specific Department Costs Subtotal	-	24,067	19,362	-	-	-	-	-	682	9,135	2,532	3,013	3,000	-	1,000	
	Grand Total:	234,546	286,293	296,851	5,158	9,608	38,074	46,936	7,298	40,269	28,373	35,847	16,601	23,427	19,433	25,827	

Expenditure Reforecast By Month

Account by Category All Categories
 Department Name Communications

		2018-2019	2018-2019	ACTUAL										FORECAST		
		Council Approved Budget	6 Mth REFORECAST	9 Mth REFORECAST	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
Payroll	Basic Pay-Fixed Term Contract	-	38,327	31,521	1,917	1,917	1,917	4,277	2,500	1,025	1,414	-	2,362	4,731	4,731	4,731
	Basic Pay-Permanent	452,047	378,937	315,081	43,619	42,839	20,866	27,596	19,687	20,729	19,005	19,539	20,740	24,964	24,964	30,532
	NI ER-Fixed Term Contract	-	3,983	3,092	168	168	168	396	145	45	105	-	210	562	562	562
	NI ER-Permanent	54,246	42,262	34,366	4,724	4,713	1,950	2,846	1,906	2,322	2,115	2,115	2,109	2,968	2,968	3,630
	Overtime-Fixed Term Contract	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Overtime-Permanent	-	307	307	-	-	-	307	-	-	-	-	-	-	-	-
	Pension ER-Fixed Term Contract	-	2,008	1,686	77	77	77	171	100	41	57	-	94	331	331	331
	Pension ER-Permanent	27,123	26,993	22,825	2,950	2,640	1,478	1,638	2,149	1,619	1,595	1,593	1,538	1,746	1,746	2,135
	Temporary Staff	-	126,601	153,366	-	-	11,611	21,690	34,049	17,100	19,595	23,011	13,430	-	6,440	6,440
		PayrollSubtotal	533,416	619,418	562,243	53,454	52,353	38,066	58,921	60,537	42,881	43,885	46,258	40,484	35,302	41,742
Travel & Subsistence	Accommodation	10,000	8,266	7,310	1,303	767	1,390	64	125	-	4	566	218	1,000	1,000	1,000
	Fares	10,000	4,438	7,123	396	896	897	105	168	-	329	1,081	251	1,000	1,000	1,000
	Subsistence	3,500	1,778	2,103	102	99	168	59	-	-	111	68	447	350	350	350
	EMT Travel & Subsistence	3,000	40	976	-	-	40	-	-	-	36	-	-	300	300	300
		TravelSubsistenceSubtotal	26,500	14,522	17,511	1,801	1,761	2,496	100	293	-	480	1,715	916	2,650	2,650
Office Services	Couriers	18,000	13,030	12,741	1,130	1,087	348	1,960	759	1,097	1,388	294	1,678	1,000	1,000	1,000
	Mobile Phone & Blackberry	2,100	1,896	1,675	175	179	173	161	-	246	-	113	101	175	175	175
	Postage	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Printing & Stationery	1,080	566	176	-	-	26	55	55	-	-	-	-	50	50	50
		OfficeServicesSubtotal	21,180	15,492	14,592	1,305	1,266	548	2,176	704	1,344	1,388	407	1,780	1,225	1,225
Communications	Annual Reports	2,500	1,783	-	-	-	-	-	-	-	-	-	-	-	-	-
	Brochures	53,750	51,346	45,600	11,708	18,774	3,904	650	7,872	1,260	3,754	-	0	500	500	500
	Campaigns	52,465	33,638	36,516	-	3,738	3,738	3,738	9,000	787	3,000	9,090	-	1,500	2,000	1,500
	Conferences & Exhibitions	25,000	22,240	24,556	3,284	6,975	641	400	-	5,036	-	-	-	-	5,000	4,500
	Internal Communications	17,000	22,803	26,936	250	-	33	16,773	653	300	-	-	233	-	-	10,000
	Market Research	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Marketing & Promotions	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Media Relations	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Meet the HPC events	50,000	31,084	24,861	3,387	4,327	2,374	4,155	55	860	222	3,409	1,347	3,000	4,500	4,000
	Public Affairs & Stakeholder	41,000	20,327	8,173	3,546	3,381	-	-	94	107	230	-	480	2,500	2,500	2,500
Translations	2,760	1,994	695	235	-	-	-	-	-	-	-	-	-	230	230	
Web	35,000	29,508	41,973	4,396	6,794	1,272	4,893	11,863	290	822	822	822	-	-	10,000	
	CommunicationsSubtotal	279,475	214,722	209,309	20,032	37,226	10,679	29,309	28,042	4,331	8,027	13,321	2,882	7,500	14,730	33,230
Professional Fees	Legal Advice	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Other Professional Fees	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	ProfessionalFeesSubtotal	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Small Projects	Small Project Costs	15,000	15,000	680	680	-	-	-	-	-	-	-	-	-	-	-
		SmallProjectsSubtotal	15,000	15,000	680	680	-	-	-	-	-	-	-	-	-	-
Specific Department costs	Subscriptions	66,000	65,607	53,514	4,257	3,839	3,760	3,676	4,012	8,179	3,552	4,562	3,230	5,176	4,946	4,326
	Training	-	-	-	2,704	-	-	-	2,704	-	-	-	-	-	-	-
	SpecificDepartmentCostsSubtotal	66,000	65,607	53,514	6,961	3,839	3,760	3,676	1,309	8,179	3,552	4,562	3,230	5,176	4,946	4,326
	Grand Total:	941,571	944,760	857,850	84,233	96,445	55,548	94,182	90,884	56,735	57,332	66,263	49,291	51,853	65,293	89,792

Expenditure Reforecast By Month

Account by Category All Categories
 Department Name Education

		2018-2019	2018-2019	ACTUAL									FORECAST				
		Council Approved Budget	6 Mth REFORECAST	9 Mth REFORECAST	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	
Payroll	Basic Pay-Fixed Term Contract	25,000	71,002	55,481	5,250	5,250	150	4,165	5,050	5,050	5,050	5,050	5,165	5,200	5,200	5,200	
	Basic Pay-Permanent	592,715	506,449	517,463	54,050	53,101	33,384	45,281	45,730	39,149	39,376	42,149	39,243	42,000	42,000	42,000	
	NI ER-Fixed Term Contract	3,000	7,086	4,838	531	531	21	381	503	503	503	503	503	300	300	300	
	NI ER-Permanent	71,126	53,342	59,191	6,042	5,927	3,023	4,859	4,783	4,113	4,099	4,455	4,108	5,927	5,927	5,927	
	Overtime-Fixed Term Contract	2,800	2,400	2,400	-	-	-	-	-	-	-	-	-	800	800	800	
	Pension ER-Fixed Term Contract	1,500	3,701	1,204	189	189	189	65	100	100	100	100	100	150	150	150	
	Pension ER-Permanent	35,563	39,835	41,650	5,204	6,705	962	3,492	3,944	3,026	3,182	3,403	2,843	2,964	2,964	2,964	
	Temporary Staff	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	PayrollSubtotal	731,704	683,814	682,226	71,266	71,703	37,010	58,242	60,110	51,941	52,310	55,660	51,962	57,341	57,341	57,341	
	Travel & Subsistence	Accommodation	14,695	10,566	15,139	728	891	1,570	1,051	599	-	2,641	2,017	1,199	1,469	1,395	1,579
Conferences		1,000	700	-	-	-	-	-	-	-	-	-	-	-	-	-	
Fares		14,430	15,540	18,390	2,205	765	1,349	932	3,327	1,892	1,389	1,244	1,128	1,300	1,430	1,430	
Subsistence		2,851	3,281	3,636	172	261	206	249	124	660	490	179	388	308	276	323	
EMT Travel & Subsistence		1,510	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
TravelSubsistenceSubtotal	34,486	30,086	37,165	3,106	1,916	3,125	2,233	4,050	2,552	4,520	3,440	2,715	3,077	3,101	3,331		
Office Services	Catering	-	1,377	885	247	-	78	52	-	-	-	-	100	120	168	120	
	Mobile Phone & Blackberry	1,476	2,220	2,554	156	130	148	571	-	315	-	160	174	500	200	200	
	Postage	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	Printing & Stationery	5,712	1,189	-	-	-	-	-	-	-	-	-	-	-	-	-	
	Room Hire	-	6,883	168	-	-	-	-	168	3,715	-	3,715	-	-	-	-	
OfficeServicesSubtotal	7,188	11,670	3,608	404	130	226	622	168	4,030	-	3,555	274	620	368	320		
Partners	Annual Monitoring	23,039	21,110	22,832	2,564	1,052	4,897	1,618	162	-	-	-	1,212	3,463	3,776	4,089	
	Approvals	103,981	106,423	105,305	13,130	10,504	7,272	3,636	2,424	19,392	12,322	909	7,474	5,135	10,270	12,837	
	Complaints	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	Major/Minor Change	22,421	21,663	23,186	1,398	1,377	5,905	3,078	1,377	2,187	2,025	1,944	1,782	1,798	1,361	1,750	
	Partners travel	42,583	44,784	45,271	5,728	3,117	4,507	2,042	3,727	4,345	3,285	3,749	1,285	3,012	4,764	5,710	
	Partners accommodation	47,447	43,878	54,525	4,129	4,082	6,036	5,119	1,041	190	7,384	7,994	4,634	2,830	4,985	6,100	
	Partners subsistence	6,276	5,657	5,768	297	790	571	548	50	929	380	706	284	359	650	799	
PartnersSubtotal	245,747	243,514	256,886	23,857	20,921	29,188	16,042	8,781	27,043	25,396	15,302	16,670	16,596	25,805	31,285		
Professional Fees	Legal Advice	3,724	1,862	294	-	-	-	-	-	-	-	-	-	-	294	-	
	Other Professional Fees	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	ProfessionalFeesSubtotal	3,724	1,862	294	-	-	-	-	-	-	-	-	-	-	294	-	
Small Projects	Small Project Costs	2,000	2,000	2,000	-	-	-	-	-	-	-	-	-	-	-	2,000	
	SmallProjectsSubtotal	2,000	2,000	2,000	-	-	-	-	-	-	-	-	-	-	-	2,000	
Specific Department costs	Subscriptions	572	567	667	5	-	-	-	-	-	-	-	672	-	-	-	
	Training	-	-	-	-	2,478	179	486	2,692	450	-	-	-	-	-	-	
	Managers Training	-	552	-	552	-	-	-	-	-	-	-	552	-	-	-	
	SpecificDepartmentCostsSubtotal	572	1,119	667	547	2,478	179	486	2,692	450	-	-	120	-	-	-	
Grand Total:	1,025,420	974,065	982,845	99,179	97,147	69,728	77,625	70,417	85,117	82,225	70,846	71,741	77,634	86,909	94,276		

Expenditure Reforecast By Month

Account by Category All Categories
 Department Name Office Services

		2018-2019	2018-2019	ACTUAL									FORECAST			
		Council Approved Budget	6 Mth REFORECAST	9 Mth REFORECAST	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
Payroll	Basic Pay-Fixed Term Contract	44,400	5,550	1,850	-	-	-	-	-	-	-	-	-	-	-	1,850
	Basic Pay-Permanent	223,428	214,611	211,378	14,916	19,762	18,370	15,610	16,082	15,610	15,610	15,610	15,594	16,000	24,107	24,107
	NI ER-Fixed Term Contract	5,328	666	222	-	-	-	-	-	-	-	-	-	-	-	222
	NI ER-Permanent	26,811	24,526	23,361	1,557	1,937	1,944	1,771	1,909	1,698	1,613	1,642	1,633	1,873	2,893	2,893
	Overtime-Permanent	14,200	17,328	16,176	-	591	1,331	2,135	2,667	1,605	996	1,201	1,151	1,500	1,500	1,500
	Overtime-Fixed Term Contract	6,000	3,000	1,000	-	-	-	-	-	-	-	-	-	-	-	1,000
	Pension ER-Fixed Term Contract	2,664	333	111	-	-	-	-	-	-	-	-	-	-	-	111
	Pension ER-Permanent	13,406	14,973	16,417	1,132	1,323	1,490	1,124	1,343	1,239	1,235	1,234	1,235	1,687	1,687	1,687
	Temporary Staff	2,000	89,787	102,955	5,164	5,834	10,401	9,824	11,143	9,799	9,505	10,782	9,661	10,420	10,420	-
	PayrollSubtotal	338,237	370,774	373,470	22,769	29,447	33,535	30,463	33,144	29,951	28,959	30,468	29,275	31,481	40,607	33,370
Travel & Subsistence	Fares	650	386	236	-	-	-	86	-	-	-	-	-	50	100	-
	Subsistence	500	546	521	-	-	-	-	46	-	-	225	-	-	250	-
	TravelSubsistenceSubtotal	1,150	931	756	-	-	-	86	46	-	-	225	-	50	350	-
Office Services	Catering	140,158	123,864	114,869	6,778	3,226	9,262	11,901	3,684	18,217	3,498	2,859	19,086	11,931	12,254	12,173
	Mobile Phone & Blackberry	2,201	2,283	2,178	937	77	92	79	-	203	-	92	90	96	96	416
	Office equipment < £5000	149,500	125,897	156,681	44	23,640	72,123	701	1,041	7,347	83	8,645	1,222	17,000	10,000	15,000
	Room Hire	4,000	3,935	3,729	672	1,051	3,366	541	184	2,379	147	147	-	-	-	-
	Relocation Costs	40,000	27,912	27,910	-	-	6,041	17,279	-	2,192	1,198	-	-	-	1,200	-
	Office Equipment Disposals	6,000	3,000	2,000	-	-	-	-	-	-	-	-	-	-	2,000	-
	Courier	-	1,200	950	-	-	492	-	208	-	-	-	-	-	250	-
	Office equipment rental	4,040	2,859	3,764	83	83	83	83	83	83	83	166	2,336	90	90	500
	Other Office Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Postage	190,000	195,084	196,558	10,100	20,200	5,116	30,004	10,030	20,633	25,137	10,100	5,237	15,000	25,000	20,000
	Printing & Stationery	42,000	42,640	36,464	8,825	1,685	388	3,821	3,783	3,137	3,051	2,325	1,052	3,500	3,500	3,500
	Telephone	4,000	1,500	-	-	-	-	-	-	-	-	-	-	-	-	-
	OfficeServicesSubtotal	581,899	530,172	545,103	27,440	49,962	96,963	64,409	19,014	49,434	33,031	24,334	26,919	47,617	54,390	51,589
Property Services	Building Refurbishment	98,000	80,821	87,548	-	-	33,749	33,118	0	1,954	18,727	-	-	-	-	-
	Business Rates	421,177	483,765	483,766	17,331	64,272	40,216	40,216	40,216	40,216	40,216	40,216	40,216	40,216	40,216	40,216
	Rent	809,313	845,582	857,114	70,475	64,411	67,443	67,443	67,443	67,443	67,443	67,443	67,443	91,343	79,393	79,393
	Service charge	31,550	32,698	37,455	981	7,433	4,401	1,369	1,369	1,369	4,512	4,512	6,454	2,339	2,339	2,339
	Dilapidation	5,202	5,202	5,202	434	434	434	434	434	434	434	434	434	434	434	434
	Cleaning Contractors	150,000	159,446	169,431	90	10,144	18,838	20,550	10,687	12,138	21,156	18,737	13,591	14,500	14,500	14,500
	Cleaning Materials	13,200	12,418	14,717	955	494	1,216	1,368	1,001	783	2,733	1,988	877	1,100	1,100	1,100
	Electricity	54,000	160,267	151,716	1,712	4,357	20,990	4,622	3,074	29,256	34,404	15,054	6,991	13,500	13,500	13,500
	Gas	8,400	10,037	8,778	883	593	574	495	490	502	531	834	876	1,000	1,000	1,000
	Maintenance contracts	120,000	112,834	106,313	17,401	7,828	8,900	10,495	1,254	12,956	7,265	7,755	5,459	9,000	9,000	9,000
	Repairs & Maintenance	62,400	96,918	94,240	19,868	4,005	24,282	6,328	6,025	5,590	11,071	3,613	3,639	7,000	7,000	7,000
	Security	57,000	75,487	73,627	3,094	6,221	3,927	8,342	6,354	11,549	1,847	8,168	4,126	8,000	8,000	4,000
	Waste Disposal	36,000	21,578	19,221	145	1,151	762	3,895	1,135	2,490	1,052	1,439	1,151	2,000	2,000	2,000
	Water	7,200	8,428	8,103	4,462	1,706	76	3,067	669	520	246	964	1,165	900	900	900
	PropertyServicesSubtotal	1,873,443	2,105,480	2,117,231	135,867	173,049	225,807	186,364	138,813	176,020	211,637	171,157	152,423	191,332	179,381	175,381
Professional Fees	Legal Advice	6,000	8,200	5,911	-	-	-	-	-	-	2,100	-	1,811	-	2,000	-
	Other Professional Fees	35,000	73,742	47,371	-	-	2,742	-	-	-	629	-	24,000	-	10,000	10,000
	ProfessionalFeesSubtotal	41,000	81,942	53,282	-	-	2,742	-	-	-	2,729	-	25,811	-	12,000	10,000
Specific Department costs	Books & Publications	1,500	500	-	-	-	-	-	-	-	-	-	-	-	-	-
	Health & Safety	64,000	68,433	66,489	1,425	16,126	6,286	7,524	6,589	6,483	7,576	33	2,512	4,000	4,000	4,000
	Subscriptions	1,800	1,422	1,722	75	-	222	-	-	75	-	-	-	500	500	500
	Training	-	-	-	-	768	-	-	768	-	-	-	-	-	-	-
	Managers Training	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	SpecificDepartmentCostsSubtotal	67,300	70,355	68,211	1,500	16,894	6,508	7,524	5,821	6,408	7,576	33	2,512	4,500	4,500	4,500
	Grand Total:	2,903,029	3,159,655	3,158,052	187,576	269,352	365,555	288,846	196,837	261,814	283,933	226,151	236,941	274,979	291,228	274,840

Expenditure Reforecast By Month

Account by Category All Categories
 Department Name Finance

		2018-2019	2018-2019	ACTUAL										FORECAST		
		Council Approved Budget	6 Mth REFORECAST	9 Mth REFORECAST	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
Payroll	Basic Pay-Permanent	408,406	347,841	344,737	34,060	34,178	35,390	20,846	27,683	27,683	27,683	27,530	27,683	28,000	28,000	26,000
	NI ER-Fixed Term Contract	-	4,388	5,474	-	-	-	-	478	559	559	559	559	559	844	1,359
	NI ER-Permanent	49,009	37,423	37,262	3,731	3,764	3,948	2,005	2,993	2,981	2,971	2,968	3,100	3,000	3,000	2,800
	Overtime-Fixed Term Contract	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Overtime-Permanent	3,000	1,925	3,235	-	120	191	-	321	44	161	298	1,101	500	-	500
	Pension ER-Fixed Term Contract	-	1,497	1,859	-	-	-	-	167	190	190	190	190	190	285	457
	Pension ER-Permanent	24,504	24,106	24,397	2,490	2,257	1,967	1,647	1,934	1,812	1,806	1,794	2,890	2,000	2,000	1,800
	Basic Pay-Fixed Term Contract	-	37,415	46,463	-	-	-	-	4,165	4,750	4,750	4,750	4,750	4,750	7,131	11,417
	Temporary Staff	10,000	10,000	10,000	-	-	-	-	-	-	-	-	-	-	5,000	5,000
	PayrollSubtotal	494,919	464,595	473,426	40,281	40,319	41,495	24,499	37,740	38,019	38,120	38,089	40,274	38,999	46,261	49,332
Travel & Subsistence	EMT Travel & Subsistence	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Fares	450	508	687	-	-	8	-	-	-	-	679	-	-	-	-
	Accommodation	400	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Subsistence	850	520	458	-	-	-	-	-	-	-	-	38	300	-	120
	TravelSubsistenceSubtotal	1,700	1,028	1,146	-	-	8	-	-	-	-	679	38	300	-	120
Office Services	Couriers	600	598	599	31	42	53	42	97	32	28	54	54	55	55	55
	Mobile Phone & Blackberry	1,500	1,015	955	91	84	84	84	-	169	-	84	84	84	96	96
	Postage	6,600	4,885	2,698	-	250	-	-	424	410	113	-	-	500	500	500
	Printing & Stationery	7,200	13,645	13,108	241	4,069	4,531	1,041	395	1,051	2,019	624	321	1,000	1,000	1,000
	Room Hire	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	OfficeServicesSubtotal	15,900	20,143	17,361	363	4,445	4,668	914	917	440	2,160	762	459	1,639	1,651	1,651
Professional Fees	External Audit Fees	30,720	29,980	29,719	2,417	2,417	2,417	2,417	2,417	2,417	2,532	2,538	2,538	2,538	2,538	2,538
	Internal Audit	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Legal Advice	-	-	-	764	-	-	764	-	-	-	-	-	-	-	-
	Other Professional Fees	14,100	4,390	6,846	4,654	4,500	-	-	-	-	-	-	-	-	2,000	5,000
	Pension Administration	2,400	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Taxation Advice	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	ProfessionalFeesSubtotal	47,220	34,370	36,565	3,001	6,917	2,417	3,181	2,417	2,417	2,532	2,538	2,538	2,538	4,538	7,538
Small Projects	Small Project Costs	-	35,804	3,381	-	-	-	-	-	-	308	-	-	-	-	3,073
	SmallProjectsSubtotal	-	35,804	3,381	-	-	-	-	-	-	308	-	-	-	-	3,073
Specific Department costs	Bank Charges	83,000	63,361	78,967	11,542	5,384	1,421	3,470	4,008	2,588	8,390	8,353	9,012	8,000	8,000	8,800
	General Insurance	70,000	70,622	73,389	67,684	481	481	481	816	481	565	481	481	481	481	481
	Subscriptions	1,150	6,031	430	-	-	92	-	-	1,226	888	-	-	-	-	-
	Training	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Managers Training	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Procurement - legal advice	6,000	38,585	37,913	-	7,200	28	24,827	3,682	97	2,617	1,789	-	-	-	1,500
	SpecificDepartmentCostsSubtotal	160,150	178,598	190,699	79,226	13,064	1,965	28,777	8,506	4,198	10,683	7,045	9,492	8,481	8,481	10,781
	Grand Total:	719,889	734,539	722,578	116,869	64,745	50,554	55,543	49,580	44,194	53,802	49,112	52,801	51,956	60,930	72,494

Expenditure Reforecast By Month

Account by Category All Categories
 Department Name Fitness to Practice

		2018-2019	2018-2019	ACTUAL										FORECAST		
		Council Approved Budget	6 Mth REFORECAST	9 Mth REFORECAST	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
Payroll	Basic Pay-Fixed Term Contract	210,779	454,449	499,748	42,871	49,081	48,305	45,415	33,843	33,773	40,662	40,995	41,820	40,995	40,995	40,995
	Basic Pay-Permanent	3,549,799	3,408,738	3,068,268	255,474	272,090	202,483	263,538	257,378	298,042	254,643	251,380	259,100	251,380	251,380	251,380
	NI ER-Fixed Term Contract	25,293	43,023	55,580	4,762	5,263	4,916	4,660	3,919	3,674	4,461	4,748	4,933	4,748	4,748	4,748
	NI ER-Permanent	427,162	387,091	338,636	29,457	30,231	20,292	27,719	27,695	33,830	28,168	28,177	28,538	28,177	28,177	28,177
	Overtime-Fixed Term Contract	-	10,952	24,976	2,881	2,396	-	58	3,581	2,037	1,543	3,286	2,955	3,286	2,955	-
	Overtime-Permanent	-	117,123	92,232	2,881	10,558	-	705	8,487	14,322	10,402	13,231	10,945	13,231	13,231	-
	Pension ER-Fixed Term Contract	12,647	14,949	17,193	1,626	1,735	1,723	1,343	1,128	1,272	1,599	1,282	1,639	1,282	1,282	1,282
	Pension ER-Permanent	216,081	195,649	175,701	15,631	14,381	13,034	13,406	15,607	16,664	15,161	14,281	14,693	14,281	14,281	14,281
	Temporary Staff	283,000	559,653	908,623	76,189	95,609	47,325	46,644	52,538	53,607	86,839	96,236	117,890	78,582	78,582	78,582
	PayrollSubtotal	4,724,761	5,191,627	5,180,956	426,011	481,343	338,079	403,488	404,175	457,223	443,477	453,614	482,512	435,960	435,630	419,444
	Travel & Subsistence	Travel	60,401	42,736	38,455	3,197	1,510	4,208	3,009	1,221	1,750	2,579	4,273	3,793	4,297	4,269
Accommodation		-	1,303	1,655	-	176	-	-	125	156	181	171	-	-	-	-
Subsistence		-	4,560	4,761	214	461	365	185	83	252	271	1,553	1,376	-	-	-
EMT Travel & Subsistence		400	333	133	-	-	-	133	-	-	-	-	-	-	-	-
TravelSubsistenceSubtotal		60,801	48,932	45,004	3,411	2,147	4,573	4,424	1,178	2,158	3,031	5,997	5,169	4,297	4,269	4,349
Office Services	Catering	-	48,197	50,413	2,454	3,637	1,942	5,879	3,717	567	6,509	4,055	9,972	3,881	3,830	3,968
	Mobile Phone & Blackberry	9,600	9,144	8,675	601	433	1,002	572	-	1,736	-	535	1,397	800	800	800
	Postage	2,400	1,200	454	-	-	-	-	-	-	-	2	27	150	125	150
	Printing & Stationery	236,674	210,481	169,307	11,505	6,305	3,459	18,124	19,647	11,253	17,283	17,667	2,345	20,717	20,360	20,641
	Room Hire	267,776	243,824	269,748	308	10,394	23,526	27,715	5,476	23,178	26,927	46,320	33,567	24,049	24,137	24,766
	Video Conferencing	42,000	25,640	30,758	1,200	4,155	3,707	1,253	-	1,175	1,555	5,838	3,725	3,500	3,500	3,500
	Courier	13,800	11,845	9,993	53	809	1,476	1,375	759	874	798	1,085	2,314	150	150	150
	OfficeServicesSubtotal	572,250	550,332	539,349	15,506	25,733	35,112	54,917	29,599	36,433	53,073	75,502	53,348	53,247	52,902	53,976
	Annual Reports	4,000	4,560	-	-	-	-	-	-	-	-	-	-	-	-	-
	Brochures	-	-	3,000	-	-	-	-	-	-	-	-	-	3,000	-	-
	CommunicationsSubtotal	4,000	4,560	3,000	-	-	-	-	-	-	-	-	-	3,000	-	-
Partners	Panel Fees - Panel Members	791,315	924,546	947,345	67,842	83,329	79,014	77,563	75,402	70,972	105,352	101,676	67,405	72,896	72,091	73,804
	Panel Fees - Legal Assessor	1,153,200	1,330,415	1,339,481	98,525	110,666	123,826	110,711	101,379	98,216	147,373	141,044	93,137	104,355	103,942	106,309
	Panel Fees - Panel Chair	664,740	765,124	771,820	54,901	61,349	71,130	62,690	59,402	58,583	84,568	80,306	54,219	61,528	60,849	62,295
	Witness Costs	152,853	152,401	156,480	9,811	7,386	13,104	20,204	12,746	11,889	17,016	16,795	9,678	12,054	12,701	13,098
	Partners travel	453,431	460,689	485,811	53,390	31,876	43,641	41,823	42,700	32,420	53,184	51,757	27,069	35,629	35,908	36,413
	Partners Accommodation	598,327	629,728	703,014	41,833	35,041	77,453	73,243	59,776	35,313	78,008	88,133	61,225	49,823	51,057	52,109
	Partners Subsistence	51,978	45,067	48,143	1,583	4,237	4,931	4,960	3,932	4,683	6,579	4,442	3,872	4,035	4,014	4,041
	PartnersSubtotal	3,865,844	4,318,431	4,463,797	324,720	333,883	414,539	392,393	358,860	316,372	492,079	485,393	316,605	340,320	340,563	348,070
	FTP Preparation and Presentation	4,656,092	4,972,905	4,961,188	390,006	407,010	396,687	401,461	395,951	396,048	432,228	432,064	424,152	429,220	429,220	427,141
	Transcription Writer	515,448	481,315	465,087	24,043	13,667	72,801	36,019	26,325	26,919	47,382	72,971	28,236	38,311	38,748	39,665
	Public Law	782,000	697,952	572,070	18,963	80,107	8,943	105,779	66,722	39,364	57,152	54,116	15,350	50,000	50,500	63,000
Other Legal Costs	30,000	130,150	136,949	3,928	-	221	1,000	-	125,000	-	18,799	-	6,000	-	6,000	
ProfessionalFeesSubtotal	5,983,540	6,022,023	5,861,396	391,157	500,784	478,210	542,259	488,998	337,331	517,963	559,151	467,738	523,531	518,468	535,806	
Small Projects	Small Project Costs	6,000	10,104	6,440	-	84	732	204	-	84	84	168	84	5,000	-	-
	SmallProjectsSubtotal	6,000	10,104	6,440	-	84	732	204	-	84	84	168	84	5,000	-	-
Specific Department cos	Training	-	-	-	424	3,434	864	329	-	3,324	-	-	-	-	-	-
	SpecificDepartmentCostsSubtotal	-	-	-	424	3,434	864	329	-	3,324	-	-	-	-	-	-
Grand Total:		15,217,197	16,146,008	16,099,941	1,161,230	1,347,408	1,270,382	1,398,015	1,279,486	1,149,600	1,509,707	1,579,825	1,325,456	1,365,356	1,351,832	1,361,644

Expenditure Reforecast By Month

Account by Category All Categories
 Department Name Human Resources

		2018-2019	2018-2019	ACTUAL									FORECAST			
		2018-2019	2018-2019	2018-2019	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
		Council Approved Budget	6 Mth REFORECAST	9 Mth REFORECAST												
Payroll	Basic Pay-Fixed Term Contract	60,000	92,614	79,139	10,867	6,431	8,574	8,958	8,792	8,792	4,708	4,708	4,708	4,200	4,200	4,200
	Basic Pay-Permanent	360,577	413,103	403,946	27,140	31,361	38,206	32,455	32,455	33,686	35,004	35,004	35,240	32,950	35,222	35,222
	NI ER-Fixed Term Contract	7,080	9,939	8,175	1,112	694	893	895	923	923	456	456	456	456	456	456
	NI ER-Permanent	43,269	48,276	44,764	3,146	3,544	4,286	3,643	3,592	3,665	3,862	3,862	3,862	3,578	3,862	3,862
	Overtime-Fixed Term Contract	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Overtime-Permanent	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Payroll Contingency	25,000	37,124	37,124	-	-	-	14,928	22,196	-	-	-	-	-	-	-
	Pension ER-Fixed Term Contract	3,480	4,459	3,189	503	188	343	321	352	352	188	188	188	188	188	188
	Employee Settlement Agreements	-	157,080	157,080	-	10,530	2,745	750	169,605	-	-	-	-	-	-	-
	Pension ER-Permanent	22,972	29,295	26,895	1,921	2,049	2,588	2,024	2,330	2,184	2,300	2,297	2,302	2,300	2,300	2,300
	Staff Recruitment	228,000	224,184	218,617	328	12,887	2,624	9,450	29,129	4,766	22,978	21,474	57,981	19,000	19,000	19,000
	Temporary Staff	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	PayrollSubtotal	750,378	701,914	664,767	45,018	67,684	60,258	71,924	69,837	54,367	69,497	67,990	104,738	62,673	65,228	65,228
Travel & Subsistence	Accommodation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Fares	100	100	213	-	-	-	-	-	-	-	-	113	-	100	-
	Subsistence	400	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	EMT Travel & Subsistence	500	-	34	-	-	-	-	-	-	-	-	34	-	-	-
	TravelSubsistenceSubtotal	1,000	100	246	-	-	-	-	-	-	-	-	146	-	100	-
Office Services	Couriers	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Mobile Phone & Blackberry	1,200	714	740	48	48	48	60	-	120	-	60	56	100	100	100
	Postage	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Printing & Stationery	960	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Room Hire	6,750	329	329	-	329	-	-	-	-	-	-	-	-	-	-
	OfficeServicesSubtotal	8,910	1,043	1,070	48	377	48	60	-	120	-	60	56	100	100	100
Professional Fees	Employee Assistance Programme	13,000	13,259	14,543	-	-	-	-	4,357	1,403	4,027	-	756	-	-	4,000
	Legal Expenses	30,000	29,796	27,970	1,194	3,216	5,862	1,250	6,826	1,164	4,129	1,200	2,744	2,500	2,500	2,500
	Other Professional Fees	65,000	63,942	36,394	40	3,335	3,369	16,677	4,824	576	10,694	10,384	11,626	3,000	3,000	3,000
	Reward Data	60,000	30,540	43,620	-	-	-	-	-	540	1,620	540	40,920	-	-	-
	Pension Administration	25,000	26,400	27,100	-	-	3,800	3,800	3,800	7,600	100	3,700	1,900	5,000	-	5,000
	ProfessionalFeesSubtotal	193,000	163,938	149,627	1,234	6,551	13,032	21,727	2,559	7,803	20,571	13,424	34,694	10,500	5,500	14,500
Specific Department costs	Organisational Training	369,470	315,677	112,411	4,137	6,111	4,006	19,304	10,332	4,800	4,012	3,374	1,789	15,000	20,000	27,559
	Subscriptions	1,800	1,169	1,194	-	-	159	210	-	-	-	375	-	-	-	450
	Training	-	32,093	241,580	-	425	-	-	30,978	690	7,194	6,953	8,931	35,630	71,390	79,390
	Managers Training	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	SpecificDepartmentCostsSubtotal	371,270	348,939	355,185	4,137	6,536	3,847	19,514	41,310	5,490	11,206	10,702	10,719	50,630	91,390	107,399
	Grand Total:	1,324,558	1,215,934	1,170,895	47,969	81,149	69,491	113,225	25,969	67,780	101,274	92,176	150,354	123,902	162,318	187,227

Expenditure Reforecast By Month

Account by Category All Categories
 Department Name HR Partners

		2018-2019	2018-2019	ACTUAL									FORECAST			
		Council Approved Budget	6 Mth REFORECAST	9 Mth REFORECAST	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
Payroll	Basic Pay-Fixed Term Contract	25,340	15,300	15,300	1,275	1,275	1,275	1,275	1,275	1,275	1,275	1,275	1,275	1,275	1,275	1,275
	Basic Pay-Permanent	107,730	117,992	117,959	9,833	9,833	9,833	9,833	9,833	9,833	9,800	9,800	9,865	9,833	9,833	9,833
	NI ER-Fixed Term Contract	3,041	949	949	79	79	79	79	79	79	79	79	79	79	79	79
	NI ER-Permanent	12,928	11,579	11,579	965	965	965	965	965	965	965	965	965	965	965	965
	Overtime-Fixed Term Contract	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Overtime-Permanent	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Pension ER-Fixed Term Contract	1,520	612	612	51	51	51	51	51	51	51	51	51	51	51	51
	Pension ER-Permanent	6,464	6,370	6,363	534	467	595	467	581	532	530	529	531	532	532	532
	Temporary Staff	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		PayrollSubtotal	157,022	152,801	152,763	12,737	12,669	12,797	12,669	12,784	12,735	12,701	12,700	12,766	12,735	12,735
Travel & Subsistence	Accommodation	180	-	154	-	-	125	-	125	-	-	154	-	-	-	-
	Fares	240	75	15	-	-	139	-	124	-	-	-	-	-	-	-
	Subsistence	60	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		TravelSubsistenceSubtotal	480	75	169	-	-	264	-	249	-	-	154	-	-	-
Office Services	Mobile Phone & Blackberry	288	288	264	24	24	24	24	-	48	-	24	24	24	24	24
	Postage	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Printing & Stationery	4,800	517	817	-	18	207	292	-	-	-	-	-	100	100	100
	Room Hire	6,400	659	659	-	-	-	-	659	-	-	-	-	-	-	-
	OfficeServicesSubtotal	11,488	1,464	1,740	24	42	231	316	659	48	-	24	24	124	124	124
Partners	Partners Recruitment & Interviews	48,605	39,737	27,886	2,587	7,524	2,889	3,364	2,180	723	1,549	3,233	454	-	3,383	-
	Partners Training	167,279	95,956	111,444	2,942	21,153	129	6,362	1,469	7,629	18,854	12,150	5,196	7,627	-	31,131
	Partners Travel	38,700	29,271	33,527	2,661	2,344	3,699	3,291	2,185	2,341	4,258	6,153	2,320	975	-	3,300
	Partners Accommodation	27,600	17,338	19,992	759	490	5,740	2,200	2,762	560	3,677	4,006	1,821	1,300	-	2,200
	Partners Subsistence	3,120	2,997	2,299	49	84	71	259	198	191	198	365	145	520	-	220
	PartnersSubtotal	285,304	185,299	195,148	8,998	31,596	12,269	15,477	331	11,443	28,536	25,906	9,936	10,422	3,383	36,851
Professional Fees	Legal Advice	12,000	3,874	1,500	-	-	-	-	-	874	-	874	-	500	500	500
		ProfessionalFeesSubtotal	12,000	3,874	1,500	-	-	-	-	874	-	874	-	500	500	500
Specific Department costs	Training	-	-	-	10,608	10,608	-	-	-	-	-	-	-	-	-	-
		SpecificDepartmentCostsSubtotal	-	-	-	10,608	10,608	-	-	-	-	-	-	-	-	-
	Grand Total:	466,294	343,513	351,319	32,367	33,700	25,561	28,462	13,525	25,100	40,363	38,783	22,726	23,781	16,742	50,210

Expenditure Reforecast By Month

Account by Category All Categories
 Department Name IT Department

		2018-2019	2018-2019	ACTUAL									FORECAST			
		Council Approved Budget	6 Mth REFORECAST	9 Mth REFORECAST	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
Payroll	Basic Pay-Fixed Term Contract	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Basic Pay-Permanent	663,363	582,169	551,994	59,345	57,898	38,006	42,201	41,911	39,687	39,427	44,645	44,531	44,531	44,531	55,280
	NI ER-Fixed Term Contract	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	NI ER-Permanent	79,604	70,102	67,875	7,579	6,917	4,517	5,536	4,807	4,711	4,719	5,379	5,692	5,692	5,692	6,634
	Overtime-Fixed Term Contract	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Overtime-Permanent	33,168	20,433	23,611	-	1,732	1,863	5,095	213	1,030	936	1,985	4,258	2,000	2,000	2,500
	Pension ER-Fixed Term Contract	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Pension ER-Permanent	39,802	37,510	36,746	4,104	3,799	2,743	2,699	2,927	2,657	2,653	2,875	2,991	2,991	2,991	3,317
	Temporary Staff	-	78,029	106,193	-	-	-	-	-	22,260	15,769	20,284	9,660	9,240	9,660	9,660
		PayrollSubtotal	815,936	788,242	786,418	71,027	70,346	47,129	55,532	72,118	63,853	68,018	64,543	66,712	64,874	64,874
Travel & Subsistence	Accommodation	1,560	375	-	-	-	-	-	-	-	-	-	-	-	-	-
	Fares	750	39	189	-	39	-	-	-	-	-	-	-	-	-	150
	Subsistence	700	234	509	-	-	34	-	-	-	-	-	275	-	-	200
	EMT Travel & Subsistence	700	240	100	-	-	-	-	-	-	-	-	-	-	-	100
		TravelSubsistenceSubtotal	3,710	888	798	-	39	34	-	-	-	-	-	275	-	-
Computer Costs	General software support & maintenance	672,060	682,864	684,823	52,249	44,718	39,465	54,040	54,694	50,654	72,693	43,901	44,179	75,424	75,424	77,382
	Hardware <£5000	23,380	21,751	25,624	5,082	1,134	483	712	3,612	4,151	12,784	8,167	3,256	-	-	4,000
	Hardware maintenance	135,127	96,628	96,630	7,560	5,389	7,995	4,694	4,694	8,172	7,052	5,768	8,206	12,367	12,367	12,367
	IT Consummerables	2,379	500	953	-	-	-	-	-	-	-	-	453	-	-	500
	IT Hardware Disposals	500	500	500	-	-	-	-	-	-	-	-	-	-	-	500
	Managed Web/Internet Services	286,538	260,769	265,000	18,938	20,753	21,337	17,284	23,468	21,662	20,885	25,200	19,848	25,208	25,208	25,208
	NetRegulate software support and maintenance	193,517	194,681	194,682	15,563	15,563	15,742	17,304	15,588	15,052	15,588	15,750	15,588	17,648	17,648	17,648
	Offsite tape data archive	2,400	3,854	3,143	197	167	166	168	986	670	143	208	254	200	200	200
	Software Licences	-	651	1,642	-	-	2,064	1,450	3,514	651	991	-	-	-	-	-
	Specialist External Support IT	26,500	23,461	18,041	3,294	1,073	1,334	2,760	-	-	-	4,080	-	2,000	2,000	1,500
	ComputerCostsSubtotal	1,342,401	1,285,659	1,291,037	102,884	87,725	88,324	95,563	102,288	101,011	130,135	86,324	91,784	132,847	132,847	139,305
Office Services	Mobile Phone & Blackberry	2,400	2,277	2,034	187	167	206	182	-	335	-	164	192	200	200	200
	Postage	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Printing & Stationery	26,000	23,752	15,455	874	-	-	-	64	20	180	9,556	-	1,200	1,200	2,400
	Telephone	35,000	29,323	33,053	-	2,905	2,689	2,394	2,717	2,618	3,143	3,694	4,394	3,000	2,500	3,000
		OfficeServicesSubtotal	63,400	55,351	50,541	1,061	3,072	2,895	2,576	2,781	2,933	3,323	13,414	4,586	4,400	3,900
Professional Fees	Legal Advice	1,000	1,000	1,000	-	-	-	-	-	-	-	-	-	-	-	1,000
		ProfessionalFeesSubtotal	1,000	1,000	1,000	-	-	-	-	-	-	-	-	-	-	1,000
Small Projects	Small Project Costs	186,202	168,178	169,505	600	7,487	14,893	24,743	3,782	13,857	2,729	23,661	1,252	11,500	42,500	22,500
		SmallProjectsSubtotal	186,202	168,178	169,505	600	7,487	14,893	24,743	3,782	13,857	2,729	23,661	1,252	11,500	42,500
Specific Department co	Training	-	-	-	136	6,256	901	11	7,304	-	-	-	-	-	-	-
	Managers Training	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	SpecificDepartmentCostsSubtotal	-	-	-	136	6,256	901	11	7,304	-	-	-	-	-	-	-
Grand Total:		2,412,649	2,299,318	2,299,300	175,708	174,925	154,176	178,425	173,665	181,655	204,205	187,943	164,609	213,621	244,121	246,245

Expenditure Reforecast By Month
Account by Category **All Categories**
Department Name **Project Managers**

		2018-2019	2018-2019	2018-2019									ACTUAL			FORECAST		
		Council Approved Budget	6 Mth REFORECAST	9 Mth REFORECAST	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH		
Payroll	Basic Pay-Permanent	324,863	226,451	210,117	30,971	26,354	- 7,360	10,375	18,243	20,255	16,755	20,255	20,255	18,005	18,005	18,005		
	NI ER-Permanent	38,984	26,894	24,608	3,655	3,115	- 834	1,220	2,097	1,925	2,311	2,311	2,161	2,161	2,161			
	Pension ER-Permanent	19,492	14,249	14,128	2,737	2,303	- 1,444	683	1,059	1,255	1,268	1,512	1,080	1,080	1,080			
	Temporary Staff	-	-	-	-	-	-	-	-	-	-	-	-	-	-			
	Basic Pay-Fixed Term Contract	146,000	71,416	46,080	-	-	-	-	-	4,582	8,082	4,582	4,582	8,083	8,083	8,083		
	NI ER-Fixed Term Contract	17,520	8,556	5,438	-	-	-	-	-	536	922	536	536	970	970	970		
	Pension ER-Fixed Term Contract	8,760	4,193	2,433	-	-	-	-	-	183	428	183	183	485	485	485		
	PayrollSubtotal	555,618	351,758	302,805	37,363	31,773	- 9,639	12,278	21,399	29,140	29,380	29,379	29,381	30,784	30,784	30,784		
Travel & Subsistence	Accommodation	1,600	1,600	-	-	-	-	-	-	-	-	-	-	-	-	-		
	Conferences & Lecturing	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
	Fares	3,240	1,500	810	-	-	38	- 38	-	-	-	-	-	270	270	270		
	Subsistence	-	-	-	-	56	-	56	-	-	-	-	-	-	-	-		
	EMT Travel & Subsistence	5,000	5,000	-	-	-	-	-	-	-	-	-	-	-	-	-		
	TravelSubsistenceSubtotal	9,840	8,100	810	-	56	38	- 94	-	-	-	-	-	270	270	270		
Office Services	Mobile Phone & Blackberry	1,200	732	312	85	84	93	214	-	84	-	36	24	40	40	40		
	Postage	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
	Printing & Stationery	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
	Room Hire	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
	OfficeServicesSubtotal	1,200	732	312	85	84	93	- 214	-	84	-	36	24	40	40	40		
Professional Fees	Information Security	-	-	-	896	896	1,792	-	-	-	-	-	-	-	-	-		
	ISO 9001 Certification	-	-	-	-	3,080	- 3,080	-	-	-	-	-	-	-	-	-		
	Legal Advice	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
	ISO 27001 Certification	-	-	-	2,654	1,514	- 4,169	-	-	-	-	-	-	-	-	-		
	ISO 10002 Certification	-	-	-	828	-	828	-	-	-	-	-	-	-	-	-		
	ProfessionalFeesSubtotal	-	-	-	4,378	5,491	- 9,869	-	-	-	-	-	-	-	-	-		
Small Projects	Small Project Costs	-	-	-	7,377	-	7,377	-	-	-	-	-	-	-	-	-		
	SmallProjectsSubtotal	-	-	-	7,377	-	7,377	-	-	-	-	-	-	-	-	-		
Specific Department costs	Archive Storage	-	-	-	1,266	1,266	- 2,532	-	-	-	-	-	-	-	-	-		
	Disaster Contingency Plan	-	-	-	1,546	1,767	- 1,542	4,854	-	-	-	-	-	-	-	-		
	Subscriptions	-	-	-	611	-	- 611	-	-	-	-	-	-	-	-	-		
	Training	-	-	-	-	-	3,690	- 3,690	-	-	-	-	-	-	-	-		
	SpecificDepartmentCostsSubtotal	-	-	-	3,423	3,033	- 2,089	4,854	- 3,690	-	-	-	-	-	-	-		
	Grand Total:	566,658	360,590	303,927	37,872	40,436	- 9,911	7,116	17,709	29,223	29,380	29,415	29,406	31,094	31,094	31,094		

Expenditure Reforecast By Month

Account by Category **All Categories**
 Department Name **Policy**

		2018-2019	2018-2019	ACTUAL									FORECAST			
		Council Approved Budget	6 Mth REFORECAST	9 Mth REFORECAST	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
Payroll	Basic Pay-Fixed Term Contract	-	27,112	31,634	5,466	2,706	2,706	2,706	-	-	-	-	4,513	4,513	4,513	4,513
	Basic Pay-Permanent	199,607	117,795	129,656	8,080	10,839	5,142	8,010	10,716	10,716	10,716	10,716	10,716	14,669	14,669	14,669
	NI ER-Fixed Term Contract	-	2,773	3,106	560	277	277	277	-	-	-	-	429	429	429	429
	NI ER-Permanent	23,953	13,156	15,073	921	1,205	613	912	1,188	1,188	1,188	1,188	1,188	1,827	1,827	1,827
	Overtime-Fixed Term Contract	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Overtime-Permanent	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Pension ER-Fixed Term Contract	-	1,370	1,265	219	108	108	108	-	-	-	-	181	181	181	181
	Pension ER-Permanent	11,976	5,693	7,468	777	820	84	320	515	478	476	476	493	1,066	1,066	1,066
	Temporary Staff	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	PayrollSubtotal	235,537	167,899	188,202	16,023	15,955	8,761	12,332	12,418	12,382	12,380	12,379	17,519	22,684	22,684	22,684
Council Committee Costs	Council & Committee Fees	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Council & Committee Cost Subtotal	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Travel & Subsistence	Accommodation	1,500	1,338	1,225	528	-	59	-	-	-	-	262	-	125	125	125
	Conferences & Lecturing	1,500	1,250	694	-	-	-	-	-	-	394	-	-	-	150	150
	Fares	1,920	7,855	4,859	262	-	13	333	133	154	625	291	11	2,718	160	160
	Subsistence	600	743	928	-	344	99	-	-	-	38	100	246	-	50	50
	EMT Travel & Subsistence	5,200	400	-	-	-	-	-	-	-	-	-	-	-	-	-
	TravelSubsistenceSubtotal	10,720	11,586	7,706	790	344	172	333	133	154	1,057	653	257	2,843	485	485
Office Services	Mobile Phone & Blackberry	696	276	240	24	24	24	24	-	36	-	24	12	24	24	24
	Postage	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Printing & Stationery	10,600	5,517	2,957	-	-	-	-	-	217	90	-	-	883	883	883
	Room Hire	500	500	-	-	-	-	-	-	-	-	-	-	-	-	-
	OfficeServicesSubtotal	11,796	6,292	3,196	24	24	24	24	-	252	90	24	12	907	907	907
Communications	Research	100,000	130,700	130,700	900	-	13,920	6,960	6,960	6,960	400	-	400	-	35,000	60,000
	Standards of Proficiency	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	CommunicationsSubtotal	100,000	130,700	130,700	900	-	13,920	6,960	6,960	6,960	400	-	400	-	35,000	60,000
Professional Fees	Legal Advice	9,000	13,234	11,330	1,323	1,323	2,700	1,534	-	-	-	588	3,008	2,000	750	750
	ProfessionalFeesSubtotal	9,000	13,234	11,330	1,323	1,323	2,700	1,534	-	-	-	588	3,008	2,000	750	750
Specific Department costs	Subscriptions	900	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Training	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Managers Training	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	SpecificDepartmentCostsSubtotal	900	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Grand Total:	367,953	329,710	341,135	16,413	17,646	25,577	21,183	19,511	19,748	13,927	13,645	20,396	28,435	59,827	84,827

Expenditure Reforecast By Month

Account | All Categories
 Departme | Major Projects

	2018-2019		ACTUAL										FORECAST		
	Council Approved Budget	6 Mth REFORECAST	9 Mth REFORECAST	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
Opex															
MP85 Registrations Transformation and Improvement project	348,000	25,225	17,602	524	-	1,141	-	608	-	-	-	-	5,459	5,459	5,459
MP89 186 Kennington Park Road renovation	420,000	659,271	627,966	107,337	259,149	286,040	6,745	-	-	31,305	-	-	-	-	-
MP90 HCPC website review and build project	104,151	74,252	77,626	48,364	32,954	8,042	8,042	10,137	8,242	8,123	9,611	9,016	1,002	-	-
MP94 FTP CMS Review	181,500	90,750	7,500	-	-	-	-	-	-	-	-	-	-	-	7,500
MP95 FTP Improvement Plan	195,000	188,440	188,400	-	3,381	-	43,700	60,171	8,096	26,400	26,400	26,360	-	-	10,084
MP96 CPD Online Service Migration	108,155	105,877	111,832	10,115	15,935	14,771	20,009	20,211	5,459	8,468	6,905	5,459	1,500	1,500	1,500
MP97 Education System Change 2017-18	2,520	750	750	-	-	-	-	-	-	-	-	-	-	-	750
MP98 Net Reg Refresh	20,306	39,778	34,577	-	-	5,774	-	-	518	737	2,309	3,391	6,000	6,650	9,198
MP99 Fees Review	2,500	2,500	2,500	-	-	-	-	-	-	-	-	-	-	-	2,500
MP100 Sage and WAP Replacement	76,550	25,517	-	-	-	-	-	-	-	-	-	-	-	-	-
MP101 Education Changes 2018-19	-	-	750	-	-	-	-	-	-	-	-	-	-	168	582
MP102 HR System Upgrade	1,000	12,240	11,200	-	-	-	-	-	-	-	-	-	1,000	-	-
MP103O Registration Analysis	-	-	6,731	-	-	-	-	-	-	-	-	1,041	3,690	2,000	-
	1,459,682	1,224,599	1,087,433	165,292	245,511	315,769	78,496	91,127	6,124	12,423	55,425	45,267	18,651	15,777	37,573
Social Worker Transfer Grant															
MP92 Regulation of Social workers	-	1,015,093	961,734	-	-	7,584	27,689	224,988	27,987	32,535	60,508	16,944	187,273	182,063	194,163
Opex Total	1,459,682	2,239,692	2,049,167	165,292	245,511	323,353	106,184	316,116	34,111	44,958	115,933	62,210	205,924	197,840	231,736
Grant income	-	1,015,093	961,734	-	-	-	-	-	-	236,465	-	144,827	-	-	580,443
Opex Total excluding grant income	1,459,682	1,224,599	1,087,433	165,292	245,511	323,353	106,184	316,116	34,111	191,506	115,933	82,616	205,924	197,840	348,707
Capex															
MP85 Registrations Transformation and Improvement project	882,000	163,544	32,184	2,069	-	1,613	-	-	-	-	-	-	-	-	32,640
MP89 186 Kennington Park Road renovation	630,000	622,592	540,922	242,109	442,983	148,880	23,659	10,800	-	29,749	-	-	-	-	-
MP90 HCPC website review and build project	347,583	276,557	255,486	64,160	99,896	99,896	-	19,303	33,158	4,320	23,451	8,098	3,098	-	-
MP94 FTP CMS Review	275,400	137,700	22,200	-	-	-	-	-	-	-	-	-	-	-	22,200
MP96 CPD Online Service Migration	210,654	176,782	182,966	846	-	106,080	10,200	-	-	24,892	-	-	-	9,180	33,460
MP97 Education System Change 2017-18	169,084	133,498	-	-	-	-	-	-	-	-	-	-	-	-	-
MP98 Net Reg Refresh	48,119	14,410	14,410	-	-	-	-	-	-	-	-	-	-	-	-
MP99 Fees Review	5,750	5,750	5,750	-	-	-	-	-	-	-	-	-	-	-	5,750
MP100 Sage & WAP replacement	138,000	46,000	-	-	-	-	-	-	-	-	-	-	-	-	-
MP101 Education Changes 2018-19	-	-	132,185	-	-	-	-	-	-	-	-	-	11,100	112,880	8,205
MP103 Registration Analysis	-	-	163,710	-	-	-	-	-	-	-	49,918	65,784	45,562	2,447	-
MP102 HR System Upgrade	22,850	55,860	12,960	-	-	-	-	-	-	-	-	10,800	-	-	2,160
	2,729,440	1,632,693	1,362,772	239,194	507,143	73,119	33,859	30,103	33,158	537	73,369	84,682	59,760	124,507	104,415
Capex Total	2,729,440	1,632,693	1,362,772	239,194	507,143	73,119	33,859	30,103	33,158	537	73,369	84,682	59,760	124,507	104,415
Grand Total:	4,189,122	2,857,292	3,411,940	404,486	752,654	396,472	140,043	346,219	67,269	44,421	189,302	129,949	78,410	140,284	141,988

Expenditure Reforecast By Month

Account by Category All Categories
 Department Name Registration

		2018-2019	2018-2019	ACTUAL										FORECAST		
		Council Approved Budget	6 Mth REFORECAST	9 Mth REFORECAST	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
Payroll	Basic Pay-Fixed Term Contract	27,858	559,436	539,113	31,580	38,673	39,527	40,320	45,893	43,444	49,080	47,658	49,939	47,000	53,000	53,000
	Basic Pay-Permanent	1,636,878	1,081,549	1,063,074	94,686	102,202	89,564	94,807	93,946	90,344	90,006	83,744	80,775	81,000	81,000	81,000
	NI ER-Fixed Term Contract	3,343	57,127	52,607	3,012	3,434	3,601	3,808	4,171	4,302	4,689	4,567	5,145	4,900	5,490	5,490
	NI ER-Permanent	196,425	103,583	112,960	9,657	10,703	9,007	9,728	9,671	9,416	9,630	9,198	8,949	9,000	9,000	9,000
	Overtime-Fixed Term Contract	-	16,763	24,076	1,259	835	818	1,317	1,187	2,336	3,149	2,282	4,892	2,000	2,000	2,000
	Overtime-Permanent	88,700	66,633	51,030	1,258	3,163	2,840	2,332	2,473	3,583	5,393	6,731	7,775	6,000	6,000	6,000
	Pension ER-Fixed Term Contract	1,671	22,489	20,678	1,378	1,590	1,621	1,274	1,685	1,691	1,926	1,869	1,884	1,800	1,980	1,980
	Pension ER-Permanent	98,213	86,965	88,143	7,767	7,210	8,138	6,748	8,250	7,452	7,472	7,155	6,950	7,000	7,000	7,000
	Temporary Staff	-	71,321	95,375	10,995	11,715	4,411	7,229	5,879	10,091	7,434	6,863	1,958	-	14,400	14,400
	PayrollSubtotal	2,053,088	2,065,854	2,047,056	159,075	179,525	159,527	167,563	173,155	172,659	178,778	170,068	168,266	158,700	179,870	179,870
	Travel & Subsistence	Accommodation	2,770	2,790	2,304	-	767	-	113	140	-	4	200	-	340	300
Conferences & Lecturing		5,000	3,000	1,000	-	-	-	-	-	-	-	-	-	-	-	1,000
Fares		2,655	2,307	1,733	421	41	-	109	30	81	-	226	-	225	300	300
Subsistence		2,175	1,964	2,112	9	5	-	-	-	50	-	-	1,288	635	50	75
TravelSubsistenceSubtotal		12,600	10,060	7,149	430	813	-	222	170	131	4	426	1,288	1,200	650	1,815
Office Services	Mobile Phone & BlackBerry	4,560	3,433	3,266	288	278	291	264	-	512	-	252	241	380	380	380
	Postage	-	77	137	-	13	-	32	25	8	22	25	13	-	-	-
	Printing & Stationery	437,613	438,024	413,581	42,483	28,022	4,813	26,748	14,063	79,649	44,094	55,132	27,577	22,000	14,000	55,000
	Room Hire	5,300	1,100	-	-	-	-	-	-	-	-	-	-	-	-	-
	Catering	-	370	496	-	-	44	39	-	47	169	27	21	50	50	50
	OfficeServicesSubtotal	447,473	443,004	417,480	42,772	28,313	5,148	27,082	14,088	80,216	44,285	55,436	27,850	22,430	14,430	55,430
Partners	CPD Assessments	165,229	164,611	165,644	20,487	22,068	11,005	8,028	9,897	2,680	2,080	5,680	19,400	21,440	21,440	21,440
	Grandparenting Assessments	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	International Assessors Fees	506,412	584,640	537,174	42,768	45,441	45,585	84,402	43,092	31,752	33,615	44,955	31,104	44,820	44,820	44,820
	Test of Competence	20,220	17,471	15,720	404	1,810	905	1,313	303	2,626	1,616	1,331	1,212	1,400	1,400	1,400
	Partners Travel	30,240	33,188	31,758	4,237	3,186	3,615	2,325	586	2,439	1,201	2,185	1,904	3,360	3,360	3,360
	Partners Accomodation	16,632	15,107	14,125	968	1,006	1,573	1,337	816	167	818	732	1,164	1,848	1,848	1,848
	Partners Subsistence	3,528	2,431	1,868	191	63	26	350	142	81	136	46	40	392	392	392
	Registration Appeals - Legal Assessor	9,396	7,833	7,992	627	627	627	627	627	-	1,254	627	627	783	783	783
	Registration Appeals - Panel Chair	5,112	4,430	944	334	-	-	-	-	-	-	-	-	426	426	426
	Registration Appeals - Panel Members	9,024	7,138	7,003	505	505	505	505	606	-	1,111	505	505	752	752	752
	Registration Appeals - T&S	9,162	6,209	8,833	31	106	80	1,078	1,171	643	2,136	90	1,209	764	764	764
PartnersSubtotal	774,955	843,058	791,060	69,502	74,811	63,921	99,964	57,240	40,388	43,967	56,150	57,164	75,985	75,985	75,985	
Professional Fees	Other Professional Fees	28,056	27,939	25,801	2,182	2,538	2,385	2,338	2,500	1,967	2,500	-	124	-	-	7,014
	Public Law	15,000	14,990	14,130	2,793	4,433	1,176	264	2,301	2,109	-	1,326	313	3,000	1,000	1,000
	Other legal costs	31,440	34,323	36,917	13,850	13,164	10,136	5,022	3,337	794	4,666	5,526	263	2,620	2,620	2,620
	Transcript Writer	2,400	2,128	1,846	-	210	108	-	-	610	6	-	324	200	200	200
	ProfessionalFeesSubtotal	76,896	79,379	78,694	14,461	20,346	13,805	7,624	8,138	5,480	7,160	9,352	776	5,820	3,820	10,834
Small Projects	Small Project Costs	37,992	26,480	28,752	-	-	-	1,152	-	-	-	-	-	-	13,800	13,800
	SmallProjectsSubtotal	37,992	26,480	28,752	-	-	-	1,152	-	-	-	-	-	-	13,800	13,800
Specific Department costs	Subscriptions	8,900	8,781	6,761	-	425	-	-	-	156	-	2,580	-	-	-	3,600
	Training	-	-	-	1,190	-	-	-	1,615	425	-	-	-	-	-	-
	Managers Training	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	SpecificDepartmentCostsSubtotal	8,900	8,781	6,761	1,190	425	-	-	1,615	581	-	2,580	-	-	-	3,600
Grand Total:	3,411,904	3,476,616	3,376,951	258,506	304,232	242,400	303,606	251,177	299,455	274,194	294,013	255,345	264,135	288,555	341,334	

Expenditure Reforecast By Month

Account by Category All Categories
 Department Name Quality Assurance

		2018-2019	2018-2019	2018-2019	ACTUAL								FORECAST			
		Council Approved Budget	6 Mth REFORECAST	9 Mth REFORECAST	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
Payroll	Basic Pay-Permanent	388,163	446,080	429,466	-	-	100,513	16,722	37,254	32,616	33,044	39,276	40,554	43,163	43,163	43,163
	NI ER-Permanent	46,580	50,841	48,551	-	-	11,926	1,636	4,206	3,618	3,737	4,354	4,347	4,909	4,909	4,909
	Pension ER-Permanent	24,234	34,471	34,605	-	-	8,769	1,578	3,126	2,709	2,889	3,287	3,102	3,048	3,048	3,048
	Temporary Staff	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Basic Pay-Fixed Term Contract	120,077	13,758	13,758	-	-	13,758	-	-	-	-	-	-	-	-	-
	NI ER-Fixed Term Contract	15,646	1,432	1,432	-	-	1,432	-	-	-	-	-	-	-	-	-
	Pension ER-Fixed Term Contract	7,822	550	550	-	-	550	-	-	-	-	-	-	-	-	-
	PayrollSubtotal	602,522	547,132	528,362	-	-	136,948	19,935	44,586	38,942	39,670	46,918	48,002	51,120	51,120	51,120
Travel & Subsistence	Accommodation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Conferences & Lecturing	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Fares	-	1,958	683	-	-	-	38	-	-	-	-	15	330	100	200
	Subsistence	-	726	653	-	-	-	56	-	-	-	-	275	222	50	50
	EMT Travel & Subsistence	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	TravelSubsistenceSubtotal	-	2,684	1,336	-	-	-	94	-	-	-	-	290	552	150	250
Office Services	Mobile Phone & Blackberry	1,320	2,598	2,579	-	-	-	322	-	120	1,285	74	72	75	90	540
	Printing & Stationery	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	OfficeServicesSubtotal	1,320	2,598	2,579	-	-	-	322	-	120	1,285	74	72	75	90	540
Professional Fees	Public Law	4,000	2,000	1,000	-	-	-	-	-	-	-	-	-	-	-	1,000
	ISO 9001 Certification	6,220	6,080	5,370	-	-	3,080	-	-	-	2,290	-	-	-	-	-
	Information Security	18,000	16,476	15,176	-	-	2,688	896	896	896	-	-	-	7,200	-	2,600
	ISO 27001 Certification	8,020	11,242	11,242	-	-	11,242	-	-	-	-	-	-	-	-	-
	ISO 10002 Certification	3,220	3,328	3,582	-	-	828	-	-	-	-	-	-	-	2,754	-
	Other Professional Fees	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	ProfessionalFeesSubtotal	39,460	39,126	36,370	-	-	17,838	896	896	896	2,290	-	-	7,200	2,754	3,600
Small Projects	Small Project Costs	-	10,993	11,040	-	-	1,665	301	-	357	-	47	-	-	6,000	6,000
	SmallProjectsSubtotal	-	10,993	11,040	-	-	1,665	301	-	357	-	47	-	-	6,000	6,000
	Subscriptions	150	761	611	-	-	611	-	-	-	-	-	-	-	-	-
	Archive Storage	17,600	16,593	16,261	-	-	2,532	2,599	1,297	1,266	1,399	1,299	11	2,859	1,500	1,500
Specific Department costs	Disaster Contingency Plan	19,000	18,729	18,729	-	-	-	6,396	1,542	1,542	1,542	1,542	1,542	1,542	1,542	1,542
	SpecificDepartmentCostsSubtotal	36,750	36,083	35,601	-	-	3,143	8,994	2,838	2,808	2,941	2,841	1,552	4,401	3,042	3,042
	Grand Total:	680,052	638,615	615,287	-	-	156,264	30,542	48,321	43,123	46,185	49,880	49,917	63,348	63,156	64,552

Expenditure Reforecast By Month

Account by Category All Categories
 Department Name Governance

		2018-2019	2018-2019	ACTUAL										FORECAST		
		Council Approved Budget	6 Mth REFORECAST	9 Mth REFORECAST	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
Payroll	Basic Pay-Permanent	152,021	132,880	124,839	17,231	18,868	7,918	14,083	9,544	9,533	2,849	8,963	8,963	8,963	8,963	8,963
	NI ER-Permanent	18,242	15,983	13,848	1,932	2,119	899	1,563	1,026	1,025	358	985	985	985	985	985
	Pension ER-Permanent	9,121	8,233	7,534	1,144	1,130	578	506	602	564	308	539	541	541	541	541
	Temporary Staff	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Basic Pay-Fixed Term Contract	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	NI ER-Fixed Term Contract	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Pension ER-Fixed Term Contract	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	PayrollSubtotal	179,385	157,096	146,221	20,306	22,118	9,395	16,153	11,172	11,122	3,516	10,487	10,488	10,488	10,488	10,488
Travel & Subsistence	Accommodation	1,500	329	479	19	-	-	160	-	-	-	-	-	-	150	150
	Conferences & Lecturing	1,000	250	250	-	-	-	-	-	-	-	-	-	-	250	-
	Fares	1,500	592	744	14	23	-	139	66	-	250	-	252	-	-	-
	Subsistence	1,596	100	75	-	-	-	-	-	-	-	75	-	-	-	-
	EMT Travel & Subsistence	1,600	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	TravelSubsistenceSubtotal	7,196	1,270	1,547	33	23	-	299	66	-	250	75	252	-	400	150
Office Services	Mobile Phone & Blackberry	960	562	444	48	49	37	57	-	72	-	36	26	40	40	40
	Printing & Stationery	100	116	116	14	-	-	88	-	42	-	-	-	-	-	-
	OfficeServicesSubtotal	1,060	678	560	34	49	37	145	-	114	-	36	26	40	40	40
Professional Fees	Legal Advice	16,000	27,976	28,576	1,879	3,697	10	-	8,390	6,200	1,400	3,000	100	1,300	1,300	1,300
	Other Professional Fees	40	220	220	-	3,729	3,694	185	-	-	-	-	-	-	-	-
	ProfessionalFeesSubtotal	16,040	28,196	28,796	1,879	7,426	3,684	185	8,390	6,200	1,400	3,000	100	1,300	1,300	1,300
Small Projects	Small Project Costs	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	SmallProjectsSubtotal	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Specific Department costs	Training	-	5,100	-	-	-	1,188	90	-	1,278	-	-	-	-	-	-
	SpecificDepartmentCostsSubtotal	-	5,100	-	-	-	1,188	90	-	1,278	-	-	-	-	-	-
Grand Total:		203,681	192,340	177,125	22,252	29,615	6,936	16,871	18,351	17,436	5,166	13,598	10,866	11,828	12,228	11,978