Role Brief and Requirements for
HCPC Legal Assessors

Context
The Health and Care Professions Council (HCPC) is an independent statutory regulator whose objective is to safeguard the health and care of persons using or needing the services of its registrants.

The Legal Assessor shall provide the services to the HCPC as an independent contractor under the terms of the partner services agreement.

To fulfil its obligations under the Health and Social Work Professions Order 2001, the Council appoints Practice Committee Panels to consider allegations made against HCPC registrants and intervene if their fitness to practice is impaired. A Legal Assessor is required at all proceedings where the registrant or applicant is entitled to attend.

Purpose of role
To provide advice to Panels of the HCPC’s statutory committees and Council on questions of law arising in connection with any matter which any of those persons is considering under article 9 or 10, Part V or Part VI of the Health and Social Work Professions Order 2001

Main responsibilities
- To provide advice in accordance with matters which arise in the course of proceedings under article 9 or 10, Part V or Part VI of the Health and Social Work Professions Order 2001
- Assist in the drafting of decisions
- Ensure that matters heard are restricted to relevant matters or bring this to the attention of the chair of proceedings
- To work collaboratively with the FTP Department and associated stakeholders

Person Specification
Must have, by requirement of Article 34 (1), Health and Social Work Professions Order 2001;

- A 10 year general qualification (within the meaning of section of 71 of the Courts and Legal Services Act 1990); or
- be an advocate or solicitor in Scotland of at least 10 years’ standing; or
- be a member of the Bar of Northern Ireland of at least ten years’ standing
**Essential**

- A good understanding of professional regulation
- Experience of regulatory proceedings or equivalent quasi-judicial proceedings
- Is up to date with relevant and applicable case law
- Highly effective communication skills
- Ability to work collaboratively and to establish and maintain effective working relationships
- Understands the importance of upholding the public interest in all that HCPC undertakes
- Ability to analyse and evaluate complex information in order to help Panels draft their decisions
- Ability to draft succinctly using plain English wherever possible
- Commitment to the HCPC’s equality and diversity scheme
- Commitment to the seven principles of public life

**Training**

The HCPC is committed to the training of its Partners. If your application to become a Legal Assessor is successful you will receive comprehensive training for this Partner role.

**Time commitment**

The time commitment is estimated at between 15 to 30 hearing days per year, entirely dependent on the number of events being scheduled and individuals’ availability to attend.

**Fees and expenses**

The role attracts a daily fee of £590 per day

Travel and subsistence expenses are also payable, as set out in the HCPC Partner Expenses Policy. A copy of this policy is available from the following link,

www.hcpc-uk.org/aboutus/partners